BOARD OF DIRECTORS MEETING
MADISON COMMUNITY SERVICE DISTRICT

REGULAR MEETING
September 16, 2021
MINUTES

1. CALL TO ORDER

Chair Andrew Wells called the meeting to order at 6:04 pm.

2. ROLL CALL

Present:

- Directors: Andrew Wells, Carlos Lua and Charles Stormont
- Not present: Frank Gonzalez (Joined Late) and Steve Gomez.
- District Counsel: Not present.
- General Manager/Board Clerk: Leo Refsland.
- **Public:** None.

3. APPROVAL OF AGENDA

Chair Andrew Wells called for a motion to approve the agenda.
Motion by: Director Carlos Lua to approve the agenda as presented.
Second by: Director Charles Stormont.
Discussion: Move approval of July and August minutes to next meeting.
Vote: **Ayes**: 3 **No:** 0 **Abstain:** 0 **Motion:** Passed.

4. PUBLIC COMMENTS: None.

5. CORRESPONDENCE: None.

6. APPROVAL OF MINUTES from July 15, 2021

Moved to next meeting.
Motion by:
Second by:
Discussion: None.
Vote: **Ayes:** 0 **No:** 0 **Abstain:** 0 **Motion:** None.

APPROVAL OF MINUTES from August 19, 2021
Moved to next meeting.
Motion by:
Second by:
Discussion: None.
Vote: **Ayes:** 0 **No:** 0 **Abstain:** 0 **Motion:** None.

7. APPROVAL OF CLAIMS: August -September

Chair Andrew Wells asked for a motion to approve the claims for August - September.

Motion by: Director Carlos Lua to approve the claims for July 2021.
Second by: Director Charles Stormont.
Discussion: Chair Andrew Wells asked about the well test. Director Stormont asked about the Safelite bill. General discussion followed regarding the standard monthly purchases. GM was asked about the progress on hiring help. Discussion also followed about the stocking and quality of repair parts.
Vote: **Ayes**: 3 **No:** 0 **Abstain:** 0 **Motion:** Passed

APPROVAL OF 2021 FORD SERVICE TRUCK CLAIM:
Chair Andrew Wells asked for a motion to approve the claim for purchase of 2021 Ford Service Truck.
Motion by: Director Charles Stormont to approve the claim for purchase of 2021 Ford Service Truck.
Second by: Director Carlos Lua.
Discussion: None.

Vote: **Ayes**: 3 **No:** 0 **Abstain:** 0 **Motion:** Passed

Director Frank Gonzalez Joined the meeting.

8. FINANCIAL REPORT

- EXPENSES: GM went over the expenses. With purchase of jetter and truck it has peaked equipment purchase budget. Discussion followed about the jetter purchase on how the grant and KLCSD would be reimbursed. PG&E is high but mostly because of it being so hot and dry. Summer months it tends to be higher.
- INCOME: GM reported income for August was $21,228.02 slightly under anticipated budget. Probably the covid shutoff moratorium is still causing delays in payment. One of tonight's checks are for balancing the county account for starting the outside checking account.

9. DISCUSSION ITEMS: None.

10. ACTION ITEMS:

A. None.
No Action Items
Motion by:
Second by:
Discussion:

Vote: **Ayes**: 0 **No:** **0** **Abstain: 0** **Motion:** None.

B. GENERAL MANAGERS REPORT

- SWL is at 54' getting some recovery
- Have YCFCWCD set to do more spraying at ponds here and in KL. Ponds still relatively empty.
- Water is good. Testing up to date. Reporting up to date.
- Had a few repairs. Found some missing water shut off boxes.
- infrastructure improvements. Represented: MCSD, Cacheville CSD and KLCSD. Still working on ARP but County only allocated 1mil out of 42 mil received to water and sewer combined and includes other districts sharing the same pot. They are providing a consultant to help submit grants to other sources
- Getting ready to start working on the Madison infrastructure improvement project. Will have to have a special meeting to do resolution and finalizing actual grant application and Coleman report. Will more than likely have to locate storage tank in park. Spoke at BOS meeting asking for more money to be allocated to the water and sewer funds for ARP
- May need to pay off CDBG loans
- There was discussion about tank location and size and scope of land needed to site the tank.
- Getting ready to start on the Prop 68 park improvement project. Not watering due to upcoming work and the need to conserve. May need to add to agenda in the future.
- Received the generator transfer switch upgrade grant through OES and PSPS Resiliency Funds. Will start soon.
- Final demolition and abandonment of Migrant well is coming up.
- Working on arreages grant for lost income from delinquent accts. Only water so far.
- Working on drought related issues and sustainability with GSA, WRA.
- COVID-19 not going away. Going to assume it's here to stay at least through June.

- Knights Landing CSD is still challenging .

C. FUTURE AGENDA ITEMS:

Special meeting date, authorizing resolution for system replacement, possible loan payoff, accept Coleman report and July and August minutes.

D. ADJOURNMENT

Meeting adjourned at 6:59 pm by Chair Andrew Wells

NEXT MEETING DATE: Thursday, 10-21-2021 @ 6:00 pm

Chair Andrew Wells

Andrew Wells

Date: 11-16-21

Board Clerk Leo Refsland

Date: 11-16-21