

**BOARD OF DIRECTORS MEETING
MADISON COMMUNITY SERVICE DISTRICT**

REGULAR MEETING
March 18, 2021
MINUTES

1. CALL TO ORDER

Chair Andrew Wells called the meeting to order at 6:04 pm.

2. ROLL CALL

Present:

- Directors: Frank Gonzalez, Andrew Wells, Carlos Lua, Charles Stormont arrived at 6:08 p.m. Steve Gomez arrived late also.
- Not present:
- District Counsel: Not present.
- General Manager/Board Clerk: Leo Refsland.
- **Public:** None.

3. APPROVAL OF AGENDA

Chair Andrew Wells called for a motion to approve the agenda.

Motion by: Director Carlos Lua to approve the agenda as presented.

Second by: Director Frank Gonzalez.

Discussion: Added approval of 3-18-2021 claims.

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed

4. PUBLIC COMMENTS: None.

5. CORRESPONDENCE: None.

6. APPROVAL OF MINUTES

Moved to next meeting.

Motion by: None.

Second by:

Discussion: None.

Vote: Ayes: 0 No: 0 Abstain: 0 Motion: None.

7. APPROVAL OF CLAIMS

Chair Andrew Wells asked for a motion to approve the claims for 02/16/2021.

Motion by: Director Frank Gonzalez to approve the claims for 02/16/2021.

Second by: Director Carlos Lua.

Discussion: GM indicated the 2-26-21 claim approval date is incorrect. It should be 02-16-21. GM went over the charge from Interstate oil and Mark Krummenacker

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

Chair Andrew Wells asked for a motion to approve the claims for 03/05/2021.

Motion by: Director Charles Stormont to approve the claims for 03/05/2021.

Second by: Director Carlos Lua.

Discussion: GM went over how the KL reimbursements work. We just received a card that is dedicated to KL and we will still get reimbursed by KLCSD for their charges. It will be easier to keep track.

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

Chair Andrew Wells asked for a motion to approve the claims for 03/18/2021.

Motion by: Director Charles Stormont to approve the claims for 03/18/2021.

Second by: Director Frank Gonzalez.

Discussion: There was a question about the dump fees. GM explained that we did some major cleaning up at the ponds in KL and showed the board before and after pictures of some of the work that has been completed throughout KLCSD. MCSD will be reimbursed for expenses. There was discussion about the use of generator and the cost to operate.

Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed

8. FINANCIAL REPORT

- EXPENSES: Moved to next meeting.
- INCOME: Moved to next meeting.

9. DISCUSSION ITEMS:

None.

10. ACTION ITEMS:

- A. Approve use of retirement plan 457B for current full time MCSD employees. MCSD to pay Administration fees. Employees to individually contribute to own individual plan up to limits chosen or maxed out as outlined under the plan per gov code.**

Chair Andrew Wells asked for a motion on this matter.

Motion by: Director Carlos Lua to approve Implementing the 457B Plan

Second by: Director Frank Gonzalez

Discussion: GM gave a brief history of the retirement benefits and compensation included in the cost of contract to operate KLCSD. GM gave background on the process and the complications of joining CALPERS the time it was taking and why it has been scrapped. We can still implement a plan 457B that would still be fully funded through the compensation provided in the contract. If any funds were left over after maxing out contribution they would be paid as taxable compensation. GM went over the benefits of deferred compensation tax utilizing the plan 457B. Discussion followed about how the plan works and how it will be implemented and funded. It can also be offered to any future employees of the district.

Vote: Ayes: 5 No: 0 Abstain: 0 Motion: Passed

- B. Review and approve contract to ICMA-RC for administration of retirement plan 457 B. Admin fee of .55 of 1 %**

Chair Andrew Wells asked for a motion on this matter.

Motion by: Director Charles Stormont to approve entering into contract to ICMA-RC for administration of retirement plan 457B.

Second by: Director Carlos Lua

Discussion: Discussion followed about completing the process of executing the contract through DocuSign. GM reminded the board that the Chairman would have to sign and execute contract because it involves payroll authorization.

Vote: Ayes: 5 No: 0 Abstain: 0 Motion: Passed

A. GENERAL MANAGERS REPORT

- Ponds are good. Still only testing one pond.
- Working on annual CCR and DRINC report
- Worked on the PROP 68 park grant money.
- Invited by CSDA and participated in a chance to meet with Assembly Woman Cecilia Aguilar Curry to talk about impact of COVID-19 and infrastructure needs. GM represented MCSD, KLCSD and Cacheville CSD along with Steve Knightly who represented ECSD.
- Working with Davis Sunrise Rotary on help for KLCSD and installation of generators
- Water is good. Testing is good. Had a few repairs. Some coming up.
- Need to do a major repair at Migrant housing.
- Park is good keeping up with it.
- Knights Landing CSD is challenging but improving. Spending a lot of time on KLCSD stuff. Trying to keep it balanced out and not impacting MCSD too much.
- COVID-19 not going away. Going to assume it's here to stay at least 3 months.

B. FUTURE AGENDA ITEMS

Feb Minutes, March financials, Forms 457, 700 and ABC 123.

C. ADJOURNMENT

Meeting adjourned at 7:31 pm by Chair Andrew Wells

NEXT MEETING DATE: Thursday, 04-15-2021 @ 6:00 pm

Chair Andrew Wells



Date: 06-17-21

Board Clerk Leo Refsland



Date: 06-17-21