



*Madison Service District*

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**BOARD OF DIRECTORS MEETING  
MADISON COMMUNITY SERVICE DISTRICT**

REGULAR MEETING  
April 10, 2019  
MINUTES

**1. CALL TO ORDER**

Chair Andrew Wells called the meeting to order at 6:01 pm.

**2. ROLL CALL**

**Present:**

- Directors: Steve Gomez, Bonnie Stormont, Lewis Phillips Dan Barnett and Andrew Wells
- Dan Barnett: Not present
- District Counsel: Not present
- General Manager: Leo Refsland
- Board Clerk: Leo Refsland

**Public:** No public present

**3. APPROVAL OF AGENDA**

Chair Andrew Wells called for a motion to approve the agenda.

**Motion by:** Director Bonnie Stormont to approve the agenda as presented

**Second by:** Director Steve Gomez

**Discussion:** None

**Vote:** Ayes: 4 No: 0 Abstain: 0 Motion: Passed

**4. PUBLIC COMMENTS**

Chair Andrew Wells called for public comment-None

**5. CORRESPONDENCE**

None

## 6. FINANCIAL REPORT

- General Manager informed the board that there was not a complete financial report because how the month fell a majority of the info needed was just received and there was not enough time to prepare a complete financial report. Will give the April report at the May meeting. Went over the deposits and checks to be written to the county. GM informed the board that the February and March revenue checks needed to be signed. GM informed the board that Chairman Wells is now on as the signatory.
- GM informed board on Shut offs and some of the problem homes.

## 7. APPROVAL OF MINUTES

Chair Andrew Wells called for a motion to approve the minutes of 03/13/2019

**Motion by:** Director Steve Gomez to approve the January 01/09/2019 minutes.

**Second by:** Director Lewis Phillips

**Discussion:** None

**Vote:** Ayes: 4 No: Abstain: Motion: Passed

## 8. APPROVAL OF CLAIMS

Chair Andrew Wells asked for a motion to approve the claims for 3/19, 4/19

**Motion by:** Director Bonnie Stormont to approve the claims for 3/19 & 4/19

**Second by:** Director Steve Gomez

**Discussion:** GM was asked about the bill from auditor. He responded that it was a progress payment for the audits for 2013 through 2016 and that they were about 60% complete. GM was asked about the receipt for Woodland Smog. GM informed the board that is the name of the gas station he uses to get fuel and that it has the best prices in town. There was further discussion on fuel prices and the possibility of them increasing.

**Vote:** Ayes: 4 No: 0 Abstain: 0 Motion: Passed

## 9. DISCUSSION- None

## 10. ACTION ITEMS

### a) Coleman Report

**Motion by:** None Item moved to May 2019.

**Second by:** None

**Discussion:** GM informed the board that the report is almost complete. Some questions came up regarding EDU's. will be working on those questions over the next couple of weeks. Discussion followed about EDU's what they are and how they are determined. Need to keep on the agenda. When complete Coleman will present the report. It will encompass pipeline replacement, building water storage tank, meters and hydrants and other improvements.

**Vote:** Ayes: 0 No: 0 Abstain: 0 Motion: None

### b) Establish shutoff policy

**Motion by:** None Item moved to May 2019.

**Second by:** None

**Discussion:** GM informed board the policy has not been completed, need more time to finish

**Vote:** Ayes: 0 No: 0 Abstain: Motion: Passed

### c) Audits update

**Motion by:** None Item moved to May 2019.

**Second by:** None

**Discussion:** Gm gave update on status. Still moving forward. GM has Mark Krummenacker assisting in the audit. There have been many questions asked by the auditor and records requests that have taken time to locate. In the process the Board files have been updated and consolidated. GM met with auditor for an interview about the district and its fiscal practices and policies. Will keep on agenda until complete and ready for approval. This is for years 2013 through 2016 GM was asked about the bill for new water line at Main Street property

**Vote:** Ayes: 0 No: 0 Abstain: Motion: Passed

**d) Revisit D1 Compensation/ECSD CAL PERS**

**Motion by:** None

**Second by:**

**Discussion:** GM informed the board that he was unable to complete researching the possibilities and confirm the numbers for this. Need to continue to next month.

**Vote:** Ayes: 0 No: 0 Abstain: Motion: Passed

**11. GENERAL MANAGERS REPORT**

- Capacity at ponds is in good shape even with the heavy rains.
- Hard to keep up with weeds with the intermittent rains
- Taking soccer nets down for rebuilding & modification. Will take approx. a month
- Will be getting the mowing of park caught up
- Wells and everything else working good. Did 123 TCP testing, Water levels in great shape
- There are some small things to deal with the flooding in the works. Hopefully some reportable information will be available soon.
- SR 16 safety improvement starting
- Attended quarterly GSA meeting
- Gave update on building repairs.

**12. FUTURE AGENDA ITEMS**

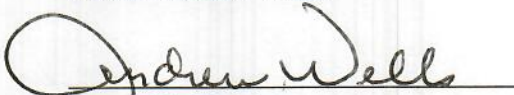
Coleman Report, Shutoff policy, Audits, D1 compensation/ECSD CALPERS, Elections, Board Vacancies, Budget, Form 470 & 700 and Board ethics training

**13. ADJOURNMENT**

Meeting adjourned at 6:36 pm by Chair Andrew Wells

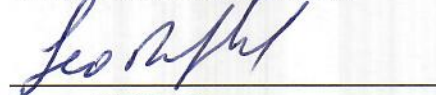
**NEXT MEETING DATE:** Wednesday, 05-08-2019 @ 6:00 pm

Chair Andrew Wells



Date: 05-08-19

Board Clerk Leo Refsland



Date: 05-08-19