



Madison Service District

P.O. Box 40
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(530) 666-2888

**BOARD OF DIRECTORS MEETING
MADISON COMMUNITY SERVICE DISTRICT**

REGULAR MEETING

March 13, 2019

MINUTES

1. CALL TO ORDER

Chair Andrew Wells called the meeting to order at 6:07 pm.

2. ROLL CALL

Present:

- Directors: Steve Gomez, Bonnie Stormont, Lewis Phillips Dan Barnett and Andrew Wells
- None: Not present
- District Counsel: Not present
- General Manager: Leo Refsland
- Board Clerk: Leo Refsland

Public: No public present

3. APPROVAL OF AGENDA

Chair Andrew Wells called for a motion to approve the agenda.

Motion by: Director Steve Gomez to approve the agenda as presented

Second by: Director Bonnie Stormont

Discussion: None

Vote: Ayes: 5 No: 0 Abstain: 0 Motion: Passed

4. PUBLIC COMMENTS

Chair Andrew Wells called for public comment-None

5. CORRESPONDENCE

Chair Andrew Wells called for correspondence – GM informed the board that Yolo County is looking for new potential jurors for the Grand Jury. GM also informed the board he would pass the same info on to the Madison Community Committee.

GM went on to share information from the California Special Districts Association about scholarships for board members to receive training through the CSDA. This information will always be available to the board if they have interest in continuing education and board training.

GM also spoke about OES and the efforts to gather info regarding recent flooding damage. If anyone has reportable damage they should inform OES

6. FINANCIAL REPORT

- General Manager went over the deposits and check to be written to the county. GM informed the board that the January revenue check needed to be signed however the February revenue check that needs to be signed is not ready because the deposits and fees were not balancing. Will need to return to Esparto CSD to get corrected. GM & Chair will sign the check at the next meeting. GM informed the board that we need to get Chairman Wells on as the signatory Since he is now the Chair.
- GM then discussed Income in relation to budget. The budget is on track. It looks like we will remain on track at this point. A couple of departments will likely be over while others will be under. Should still balance overall.

7. APPROVAL OF MINUTES

Chair Andrew Wells called for a motion to approve the minutes of 01/09/2019 and Cancelled February 13th meeting.

Motion by: Director Bonnie Stormont to approve the January 01/09/2019 minutes.

Second by: Director Steve Gomez

Discussion: GM explained why there had to be two separate approvals.

Vote: Ayes: 3 No: Abstain: 2 W & B Absent 01-09-19 **Motion:** Passed

Motion by: Director Bonnie Stormont to approve the February 02-13-19 minutes.

Second by: Director Lewis Phillips

Discussion: None

Vote: Ayes: 5 No: Abstain: **Motion:** Passed

8. APPROVAL OF CLAIMS

Chair Andrew Wells asked for a motion to approve the claims for 2/19

None for march

Motion by: Director Bonnie Stormont to approve the claims for 2/19

Second by: Director Steve Gomez

Discussion: GM was asked about the charge for Ditch Witch. He responded that it was to replace the jack on the vacuum trailer. The old one failed and it could not be repaired.

GM was asked about March claims. GM informed the board ECSD did not provide the claims for March yet. Will need to review and sign at the next meeting.

Vote: Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed

9. **DISCUSSION-** None

10. **ACTION ITEMS**

a) **Coleman Report**

Motion by: None Item moved to April 2019.

Second by: None

Discussion: GM informed the board that the report is almost complete. Need to keep on the agenda. When complete Coleman will present the report. It will encompass pipeline replacement, building water storage tank, meters and hydrants and other improvements.

Vote: Ayes: 0 No: 0 Abstain: 0 **Motion:** None

b) **Establish shutoff policy**

Motion by: None Item moved to April 2019.

Second by: None

Discussion: GM informed board the policy has not been completed, need more time to finish

Vote: Ayes: 0 No: 0 Abstain: **Motion:** Passed

c) **Audits update**

Motion by: None Item moved to April 2019.

Second by: None

Discussion: Gm gave update on status. Still moving forward will keep on agenda until complete and ready for approval. This is for years 20013 through 2016

Vote: Ayes: 0 No: 0 Abstain: **Motion:** Passed

d) **New Website review and update**

Motion by: Bonnie Stormont.

Second by: Dan Barnett

Discussion: GM gave an update on status and benefits of new website. GM showed the board the look and the layout. The ability to share information and communicate with the public. Hope to go public very soon. GM asked for approval of website and permission to release to public

Vote: Ayes: 5 No: 0 Abstain: **Motion:** Passed

e) Revisit D1 Compensation/ECSD CAL PERS

Motion by: Lewis Phillips

Second by: Dan Barnett

Discussion: GM gave background on what was discussed with MCSD & ECSD and the benefits that were discussed. The delays and complexities slowed the process down. Its starting to impact the GM and time has gone by without resolution. GM would like to get something going in the interim and retroactively be compensated for the missed time until a long term solution can be worked out.

Vote: Ayes: 5 No: 0 Abstain: Motion: Passed

f) Yolo County Strategic plan

Motion by: None

Second by: None

Discussion: Discussion followed about the questions. Timing and the overall benefit of participating as the MCSD. At least one board member indicated that they personally responded to the questionnaire.

Vote: Ayes: 0 No: 0 Abstain: Motion:

11. GENERAL MANAGERS REPORT

- Capacity at ponds is in good shape even with the heavy rains.
- Hard to keep up with weeds with the intermittent rains
- Taking soccer nets down for rebuilding & modification. Will take approx. a month
- Wells and everything else working good. Other agencies and gov relationships are good. Participated in a sexual harassment training through YFCWCD
- Vern Hodge property up for sale
- Working with the Madison Community Committee the MCSD was awarded a grant for \$50,000.00 to rehab the district office and pave the parking lot. Will start this month.
- The county paid off two of our loans that were due at the end of last year. Approx \$32,000.00
- There have been meetings on the flooding issues. Some smaller solutions are being worked out more info to follow
- Met with Yolo county staff and Supervisor Chamberlain to discuss the pipeline replacement project. Support was given to keep moving forward.

12. FUTURE AGENDA ITEMS

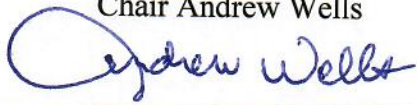
Coleman Report, Shutoff policy, Audits, D1 compensation/ECSD CALPERS,

13. ADJOURNMENT

Meeting adjourned at 6:53 pm by Chair Andrew Wells

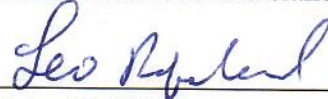
NEXT MEETING DATE: Wednesday, 04-10-2019 @ 6:00 pm

Chair Andrew Wells



Date: 04-10-19

Board Clerk Leo Refsland



Date: 04-10-19