



Madison Service District

P. O. Box 40
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(530) 666-2888

**BOARD OF DIRECTORS MEETING
MADISON COMMUNITY SERVICE DISTRICT**

REGULAR MEETING

January 09, 2019

MINUTES

1. CALL TO ORDER

Vice Chair Bonnie Stormont called the meeting to order at 6:30 pm.

2. ROLL CALL

Present:

- Directors: Steve Gomez, Bonnie Stormont, Lewis Phillips.
- Dan Barnett, Andrew Wells: Not present
- District Counsel: Not present
- General Manager: Leo Refsland
- Board Clerk: Leo Refsland

Public: No public present

3. APPROVAL OF AGENDA

Vice Chair Bonnie Stormont called for a motion to approve the agenda.

Motion by: Director Steve Gomez to approve the agenda as presented

Second by: Director Lewis Phillips

Discussion: None

Vote: **Ayes:** 3 **No:** 0 **Abstain:** 0 **Motion:** Passed

4. PUBLIC COMMENTS

Vice Chair Bonnie Stormont called for public comment-None

5. CORRESPONDENCE

Vice Chair Bonnie Stormont called for correspondence – None

6. FINANCIAL REPORT

- General Manager went over the deposits and check to be written to the county. GM then discussed Income in relation to budget.
- GM informed the board that the budget is on track and as we have passed the midyear it looks like we will remain on track at this point. A couple of departments will likely be over while others will be under. Should still balance. Discussion followed about departments, their number codes and how the budget affects the percentages. Increase has taken effect first of the year and will help boost annual income.

7. APPROVAL OF MINUTES

Vice Chair Bonnie Stormont called for a motion to approve the minutes of 12/12/2018

Motion by: Director Steve Gomez to approve the December 12-12-18 minutes.

Second by: Director Lewis Phillips

Discussion:

Vote: **Ayes:** 3 **No:** **Abstain:** **Motion:** Passed

8. APPROVAL OF CLAIMS

Vice Chair Bonnie Stormont asked for a motion to approve the claims for 12/18 1/19

Motion by: Director Lewis Phillips to approve the claims for 12/18 & 1/19

Second by: Director Steve Gomez

Discussion: None

Vote: **Ayes:** 3 **No:** 0 **Abstain:** 0 **Motion:** Passed

9. DISCUSSION- None

10. ACTION ITEMS

a) Coleman Report

Motion by: None Item moved to February 2019.

Second by: None

Discussion: None

Vote: **Ayes:** 0 **No:** 0 **Abstain:** 0 **Motion:** None

b) Establish shutoff policy

Motion by: None Item moved to February 2019.

Second by: None

Discussion: GM informed board the policy has not been completed, need more time to finish

Vote: **Ayes:** 0 **No:** 0 **Abstain:** **Motion:** Passed

c) Audits update

Motion by: None Item moved to February 2019.

Second by: None

Discussion: Gm gave update on status. Still moving forward will keep on agenda until complete and ready for approval.

Vote: **Ayes:** 0 **No:** 0 **Abstain:** **Motion:** Passed

d) New Website review and update

Motion by: None Item moved to February 2019.

Second by: None

Discussion: GM gave an update on status and benefits of new website. Hope to go public very soon. Is not ready for review at this time.

Vote: **Ayes:** 0 **No:** 0 **Abstain:** **Motion:** Passed

e) Yolo County Strategic plan

Motion by: None Item moved to February 2019.

Second by: None

Discussion: Discussion followed about the questions. Board felt it was important to have entire board present to answer the questions as a whole.

Vote: **Ayes:** 0 **No:** 0 **Abstain:** **Motion:** Passed

11. GENERAL MANAGERS REPORT

- Holidays had an effect on productivity. Everything is getting back to normal. Everything stayed running and is in good shape.
- Gave update on clogged line at Tutt property
- Lead in schools requirement and the roles and responsibility of MCSD.

12. FUTURE AGENDA ITEMS

- Coleman Report, Shutoff policy, Audits, new website, Yolo County Strategic plan.

13. ADJOURNMENT

Meeting adjourned at 6:56 pm by Vice Chair Bonnie Stormont

NEXT MEETING DATE: Wednesday, 02-13-2019 @ 6:00 pm

Vice Chair Bonnie Stormont

Board Clerk Leo Refsland

Bonnie Mae Stormont

Leo Refsland

3-13-19

3-13-2019

Date: 02-13-19

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