



Madison Service District

P.O. Box 40
Madison, CA 95653
(530) 666-2888

**BOARD OF DIRECTORS MEETING
MADISON COMMUNITY SERVICE DISTRICT**

REGULAR MEETING
September 12, 2018
MINUTES

1. CALL TO ORDER

Chair Steve Gomez called the meeting to order at 6:00pm.

2. ROLL CALL

Present:

- Directors: Steve Gomez, Bonnie Stormont, Lewis Phillips,
- Directors: Dan Barnett. Andrew Wells: Not present
- District Counsel: Not present
- General Manager: Leo Refsland
- Board Clerk: Leo Refsland

Public: No public present

3. APPROVAL OF AGENDA

Chair Steve Gomez called for a motion to approve the agenda.

Motion by: Director Bonnie Stormont to approve the agenda as presented

Second by: Director Lewis Phillips

Discussion: None

Vote: **Ayes:** 3 **No:** 0 **Abstain:** 0 **Motion:** Passed

4. PUBLIC COMMENTS

Chair Steve Gomez called for public comment-None

5. CORRESPONDENCE

Chair Steve Gomez called for correspondence – no correspondence

6. FINANCIAL REPORT

- General Manager indicated things are going well. In August MCSD took in \$19,716.28 and issuing the county a check in the same amount, for the August revenues.
- The county has included the CDBG loan payment through Rural Initiatives in their 2018/2019 budget. It is coming up soon for approval. MCSD will continue to make payments until it passes.
- So far staying in line with budgeted expenses.

7. APPROVAL OF MINUTES

Chair Steve Gomez called for a motion to approve the minutes of 08-08-18

Motion by: None, moved to next meeting

Second by:

Discussion: General manager informed the board that he did not get the minutes typed up in time for meeting. He requested moving the approval of 8-8-18 minutes to the October 10, 2018 meeting.

Vote: **Ayes:** 0 **No:** **Abstain:** 0 **Motion:** None

8. APPROVAL OF CLAIMS

Chair Steve Gomez asked for a motion to approve the claims for 8-18 & 9-18

Motion by: Director Bonnie Stormont to approve the claims for 8-18 & 9-18

Second by: Director Lewis Phillips

Discussion: Discussion followed on the reports received with claims, and the grand totals for the Boards viewing. The Board signed the authorization form for GM to make deposits, process claims and county business.

Vote: **Ayes:** 3 **No:** 0 **Abstain:** 0 **Motion:** Passed

9. DISCUSSION- None

10. ACTION ITEMS

a) Audits.

Motion by: None Item moved to August meeting.

Second by: None

Discussion: General Manager indicated that he had located a significant amount of material to catch the audits up. In doing so uncovered some things that may or may not have been done in a correct procedure. Need to figure out proper way of presenting to board and process for approval that is compliant with all regular rules and regulations regarding audits. This will stay on agenda until resolved. May have to do audit approval

over several meetings to allow time for review. Currently nothing to present and would like to move to October meeting.

Vote: Ayes: 0 No: 0 Abstain: 0 **Motion:** None

c) Rate Increase 2018/2019 FY set public hearing.

Motion by: Director Lewis Phillips to approve rate increase as presented and the notification for the 2018/2019 budget year and set public hearing date for November 14 2018 at 6:00pm in the Madison Service District Office 28963 Main Street Madison CA, 95653.

Second by: Director Bonnie Stormont

Discussion: General Manager Explained the process of approving the rate increase and the protest procedure. He further explained the notification process and reason for setting a public hearing for any public members to attend. There was discussion about the processes and questions if there could be a Spanish version and a resolution needed for the increase.

Vote: Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed

11. GENERAL MANAGERS REPORT

- LAFCO is requiring the website gets done and has certain standard requirements.
- EAR report is complete had a new angle to it and required identification of lead in our service connections.
- Working on grant to repair building and improvements to parking. Working with MCC and food closet.
- Added new bark to play ground. There was discussion about the process and cost of bark compared to poured in place.
- Had trees trimmed. There was discussion about the process and cost savings of hiring outside help to trim the trees. One of the old trees facing the street will have to be removed in the future
- There was discussion about the other things in park that still need work.
- Participated in phone meetings with county, YCFC and SEI regarding flood issues and potential solutions for the town of Madison.
- Ponds are in good shape.
- 3 Repairs are needed in the next month. A new water line needs to be ran for the vacant lot next to old store.

12. FUTURE AGENDA ITEMS

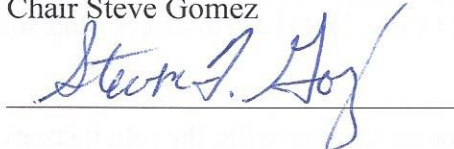
- Audits, 8-8-18 & 9-12-18 minutes

12. ADJOURNMENT

Meeting adjourned at 6:34 pm by Chair Steve Gomez

NEXT MEETING DATE: Wednesday, 10-10-2018 @ 6:00 pm

Chair Steve Gomez



Board Clerk Leo Refsland



Date: 11-14-18

Date: 11-14-18