



Madison Service District

P.O. Box 40
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(530) 666-2888

**BOARD OF DIRECTORS MEETING
MADISON COMMUNITY SERVICE DISTRICT**

REGULAR MEETING
August 8, 2018
MINUTES

1. CALL TO ORDER

Chair Steve Gomez called the meeting to order at 6:00pm.

2. ROLL CALL

Present:

- Directors: Steve Gomez, Bonnie Stormont, Andrew Wells, Lewis Phillips, Dan Barnett.
- District Counsel: Not present
- General Manager: Leo Refsland
- Board Clerk: Leo Refsland

Public: No public present

3. APPROVAL OF AGENDA

Chair Steve Gomez called for a motion to approve the agenda.

Motion by: Director Bonnie Stormont to approve the agenda as presented

Second by: Director Andrew Wells

Discussion: None

Vote: Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed

4. PUBLIC COMMENTS

Chair Steve Gomez called for public comment-None

5. CORRESPONDENCE

Chair Steve Gomez called for correspondence – no correspondence

6. FINANCIAL REPORT

General Manager went over deposits for the period since last meeting. He further explained how the record keeping works in relation to deposits made to the checking account and the monthly check that is written to the county. Still working on year end final numbers. Did not spend as much as anticipated.

All checks have been deposited. This month we will have to write a check for \$19,067.78 which represents all income for July.

7. APPROVAL OF MINUTES

Chair Steve Gomez called for a motion to approve the minutes of 6-13-18

Motion by: Director Andrew Wells to approve the minutes of 6-13-18

Second by: Director Dan Barnett

Discussion: General manager reminded the board that Directors Stormont and Phillips were absent from the June 13, 2018 meeting.

Vote: Ayes: 3 No: Abstain: 2 Motion: Passed

Chair Steve Gomez called for a motion to approve the minutes of 7-18-18

Motion by: Director Bonnie Stormont to approve the minutes of 7-18-18

Second by: Director Lewis Phillips

Discussion: General manager informed the board that all directors were present at the 7-18-2018 meeting.

Vote: Ayes: 5 No: Abstain: 0 Motion: Passed

8. APPROVAL OF CLAIMS

Chair Steve Gomez asked for a motion to approve the claims for 8-18

Motion by: Director Lewis Phillips to approve the claims for 8-18

Second by: Director Bonnie Stormont

Discussion: Discussion followed on the reports received with claims, and the grand totals for the Boards viewing.

Vote: Ayes: 5 No: 0 Abstain: 0 Motion: Passed

9. DISCUSSION- None

10. ACTION ITEMS

a) Audits.

Motion by: None Item moved to September meeting.

Second by: None

Discussion: General Manager indicated that he had nothing to present and would like to move to September meeting.

Vote: Ayes: 0 No: 0 Abstain: 0 Motion: None

b) Rate Increase 2018/2019 FY set public hearing.

Motion by: None Item moved to September meeting.

Second by: None

Discussion: General Manager indicated that he had nothing to present and would like to move to September meeting.

Vote: Ayes: 0 No: 0 Abstain: 0 Motion: None

c) 2018/2019 Budget

Motion by: Director Bonnie Stormont

Second by: Director Lewis Phillips

Discussion: General Manager explained the new budget does not include the new rate increase. He then explained that income is higher than predicted because of two grants that are scheduled to be received in 2018. One for a facilities replacement plan and one to pay off CDBG loans. Board reviewed the budget. There was discussion regarding future repair and replacement projects. Savings and increased costs and other expenses and how income can be affected by vacancies. There was also discussion about late fee and interest income.

Vote: Ayes: 5 No: 0 Abstain: 0 Motion: passed

11. GENERAL MANAGERS REPORT

- Gave update on health issues. Improving still A ways to go. Had several Doctor appointments looking for a cause. Still struggling with mobility.
- Did three repairs last week. ECSD staff helped with the repairs. They went great and quickly.
- Prepared a report for the county regarding sewer pond flows and rain fall.
- Getting park in better shape. Still A ways to go. Reviewed projects that would like to get done in future
- Need to start working on budget and Rate increase and other yearend stuff. Trying to keep up with it all.
- Two repairs popped up this week. One at migrant housing at 3:00 in afternoon on Monday. Was able to repair that evening. The other on Rudolph will fix that tomorrow.
- Still have EAR report to finish has new reporting requirements. Trying to navigate how to meet the new requirements.
- CCR is complete.
- Ponds are in good shape. Getting good test results.
- Good test results on water side. Received violation for not pulling sample for 123 TRICHLOROPROPANE in first quarter. It is current now. Will be doing other water samples in the next week.

12. FUTURE AGENDA ITEMS

- Rate increase & hearing date, audits,

12. ADJOURNMENT

Meeting adjourned at 6:34 pm by Chair Steve Gomez

NEXT MEETING DATE: Wednesday, September 12, 2018 @ 6:00 pm

Chair Steve Gomez

Steve Gomez

Board Clerk Leo Refsland

Leo Refsland

Date: 10-10-18

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