



Madison Service District

P.O. Box 40
Madison, CA 95653
(530) 666-2888

**BOARD OF DIRECTORS MEETING
MADISON COMMUNITY SERVICE DISTRICT**

REGULAR MEETING
November 13, 2019
MINUTES

1. CALL TO ORDER

Chair Andrew Wells called the meeting to order at 6:09 pm.

2. ROLL CALL

Present:

- Directors: Charles Stormont, Steve Gomez, Dan Barnett and Andrew Wells
- Not present:
- District Counsel: Not present
- General Manager: Leo Refsland
- Board Clerk: Leo Refsland

Public: none

3. APPROVAL OF AGENDA

Chair Andrew Wells called for a motion to approve the agenda.

Motion by: Director Steve Gomez to approve the agenda as presented

Second by: Director Dan Barnett

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed

4. SWEARING IN OF NEW DIRECTOR

Chair Andrew Wells led the swearing in of new Director Charles Stormont who completed his Oath of Office. At the Same time Directors Steve Gomez and Dan Barnett renewed their Oaths of Office.

5. PUBLIC COMMENTS

Chair Andrew Wells called for public comment-None

6. CORRESPONDENCE

GM shared two letters from Yolo County regarding recent flood protection work and construction of a new culvert on Tutt street.

7. FINANCIAL REPORT:

- General Manager informed the board that the monthly check to the county for September revenue will be \$21,559.97 GM went over deposits and informed board the income is close to budgeted projections. GM explained to new Director how income is managed and dispersed to the County. The expenses have been a little tough because of repairs. Already hitting the budget hard. Repairs have been more expensive to complete than normal likely to go over budget. County and State permits have gone up.
- GM informed board on Shut offs and some of the problem homes.

8. APPROVAL OF MINUTES:

Chair Andrew Wells called for a motion to approve the minutes of 09/11/2019

Motion by: Director Dan Barnett to approve the September 11, 2019 minutes.

Second by: Director Steve Gomez

Discussion: New Director Charles Stormont abstained since he was not present when this meeting occurred

Vote: **Ayes:** 3 **No:** **Abstain:** 1 **Motion:** Passed

Chair Andrew Wells called for a motion to approve the minutes of 10/09/2019

Motion by: Director Dan Barnett to approve the October 09, 2019 minutes.

Second by: Director Steve Gomez

Discussion: New Director Charles Stormont abstained since he was not present when this meeting occurred

Vote: **Ayes:** 3 **No:** **Abstain:** 1 **Motion:** Passed

9. APPROVAL OF CLAIMS:

Chair Andrew Wells asked for a motion to approve the claims for 9/19, 10/19 & 11/19

Motion by: Director Dan Barnett to approve the claims for 9/19, 10/19 & 11/19

Second by: Director Steve Gomez

Discussion: GM explained the claim approval process to new Director Charles Stormont

Vote: **Ayes:** 4 **No:** 0 **Abstain:** 0 **Motion:** Passed

10. ACTION ITEMS:

a) Receive and accept Coleman report on replacing water infrastructure.

Chair Andrew Wells called for a motion to receive and accept the Coleman report on replacing the water infrastructure.

Motion by: None moved to next meeting to allow new directors a chance to review and comment

Second by:

Discussion: GM went over different financing possibilities. GM also explained the difference of just accepting and approving the report as complete does not mean the directors are approving the project. It is just the report.

Vote: **Ayes:** 0 **No:** 0 **Abstain:** **Motion:** None

b) Appoint replacement for Director vacancy

Chair Andrew Wells called for a motion to appoint new director to fill the recently vacated seat.

Motion by: Director Steve Gomez to appoint Frank Gonzalez to the recently vacated position of Director

Second by: Director Dan Barnett

Discussion: GM informed the board that only one person turned in an application for the vacant director position. A review of the application followed.

Vote: **Ayes:** 4 **No:** 0 **Abstain:** **Motion:** Passed

11. GENERAL MANAGERS REPORT

- Capacity at ponds is in good shape pond #4 and #2 dry. Ready for rains to hit. Need at least an initial rain before Yolo Flood can spray so that the herbicide will work properly. GM explained the relationship with Yolo Flood Control and their role in spraying at the ponds to the newly appointed Director. Access to ponds is still difficult at times because of the construction on SR16. GM has been notified by the State that they will be out in the near future to do an inspection of our facilities at the ponds.
- Park is good.
- Wells and everything else working well. The big sample test came back good.

- Having troubles with the account at 28824 Hurlbut. The Owner has had a balance for some time now and has not paid. Several repayment deals have been worked out for payment but none have been followed through on. Subsequently the owner rented out the dwelling. Tennant did not turn in service application given to them when they moved in November of 2018. The discrepancy was discovered in September of 2019. A shutoff notice was issued. Tennant never responded. Water was shut off. After a subsequent inspection it was noted the locking device for the shutoff had been tampered with and the water was turned back on. The service line was then excavated and the supply line severed after the property owner and tenant denied tampering with the shut off and turning the water back on. During excavation tennant became aggressive and threatening. This delayed completion of severing the service line. The Sherriff's dept was called out and the job to sever the supply line was completed.
- There have been many watermain breaks and they have been difficult and more challenging than normal. Have a few more coming up
- There have been several drainage and flood protection projects completed recently by Yolo Flood Control and Yolo County. Several years of work into getting these things done. More will be done and still needs to be done. Will also need to see how the current projects work and may need modifications.
- CAL Trans project Should be completed by the end of December. Traffic is still difficult. Once done it should overall be better. Been having to respond to several USA requests. Been very helpful now we are set up with USA 811. Also checking on the man holes and other infrastructure issues
- OES helped out by providing a generator during the PG&E planned power outage.
- Gave update on building repairs.

12. FUTURE AGENDA ITEMS

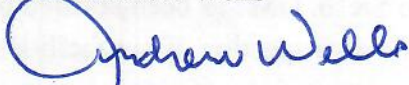
Coleman Report, Swearing in new Director.

13. ADJOURNMENT

Meeting adjourned at 7:30 pm by Chair Andrew Wells

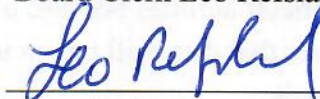
NEXT MEETING DATE: Wednesday, 12-11-2019 @ 6:00 pm

Chair Andrew Wells



Date: 12-11-19

Board Clerk Leo Refsland



Date: 12-11-19