



*Madison Service District*

P.O. Box 40  
Madison, CA 95653  
(530) 666-2888

**BOARD OF DIRECTORS MEETING  
MADISON COMMUNITY SERVICE DISTRICT**

REGULAR MEETING

June 12, 2019

MINUTES

**1. CALL TO ORDER**

Chair Andrew Wells called the meeting to order at 6:09 pm.

**2. ROLL CALL**

**Present:**

- Directors: Bonnie Stormont, Lewis Phillips Dan Barnett and Andrew Wells
- Director: Steve Gomez Not present (Joined meeting@6:30pm)
- District Counsel: Not present
- General Manager: Leo Refsland
- Board Clerk: Leo Refsland

**Public:** none

**3. APPROVAL OF AGENDA**

Chair Andrew Wells called for a motion to approve the agenda.

**Motion by:** Director Dan Barnett to approve the agenda as presented

**Second by:** Director Bonnie Stormont

**Discussion:** None

**Vote:** Ayes: 4 No: 0 Abstain: 0 Motion: Passed

**4. PUBLIC COMMENTS**

Chair Andrew Wells called for public comment-None

**5. CORRESPONDENCE**

None

**6. FINANCIAL REPORT**

- General Manager informed the board that the monthly check to the county for May revenue will be \$25,574.67. GM Went over deposits and informed board the income will be close to projections maybe a little better than expected. In the past the CSD budgeted for a higher than normal vacancy rate Houses seem to be turning quicker. More solid info will be reported in July. The expense will be very close and possibly be over the projected budget. Cost of catching up audits were high, Gas prices increased higher than projected as well as utility rates. The Coleman report was a large expense. Also grant moneys were received and will know closer to the end of June or July for both Income and Expense. A budget adjustment may be needed. Building improvements going good in budget.
- GM informed board on Shut offs and some of the problem homes.

**7. APPROVAL OF MINUTES**

Chair Andrew Wells called for a motion to approve the minutes of 05/08/2019

**Motion by:** Director Bonnie Stormont to approve the May 08, 2019 minutes.

**Second by:** Director Dan Barnett

**Discussion:** Noted that items that were not voted and moved to next meeting had the motion as passed. GM noted that was a clerical error.

**Vote: Ayes: 4 No: Abstain: Motion: Passed**

**8. APPROVAL OF CLAIMS**

Chair Andrew Wells asked for a motion to approve the claims for 6/19

**Motion by:** Director Dan Barnett to approve the claims for 6/19

**Second by:** Director Bonnie Stormont

**Discussion:** NONE

**Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed**



**9. ACTION ITEMS**

**a) Receive 2013, 2014, 2015 and 2016 audits**

Chair Andrew Wells called for a motion to approve receiving audits as presented

**Motion by:** Director Lewis Phillips to approve 2013, 2014, 2015 and 2016 audits as presented.

**Second by:** Director Bonnie Stormont

**Discussion:** Director Dan Barnett questioned timelines for board members that were not on the board during the years audited. GM informed the board that it does not matter as long as all materials, requests and questions were answered and provided with true representation to the best of the knowledge of the current staff and board of MCSD.

**Vote: Ayes: 4 No: 0 Abstain: Motion: Passed**

**b) Resolution 001-2019 Notice of election November 2019**

Chair Andrew Wells called for a motion to approve Resolution 001-2019

**Motion by:** Director Dan Barnett to approve Resolution 001-2019

**Second by:** Director Bonnie Stormont

**Discussion:** GM informed board about vacancies and how the upcoming election process works.

**Vote: Ayes: 4 No: 0 Abstain: Motion: Passed**

**c) Coleman Report**

**Motion by:** None Item moved to July 2019.

**Second by:** None

**Discussion:** Still not complete, move to next meeting.

**Vote: Ayes: 0 No: 0 Abstain: Motion: None**

**d) Closed session personnel**

Chair Andrew Wells called for a motion to approve personnel action item discussed in closed session.

**Motion by:** Director Lewis Phillips to approve personnel action item discussed in closed session.

**Second by:** Director Dan Barnett

**Discussion:** Closed session

**Vote: Ayes: 4 No: 0 Abstain: 1 S Motion: Passed**

**10. GENERAL MANAGERS REPORT**

- Capacity at ponds is in good shape pond #4 and #2 almost dry
- Park is looking better still getting weeds caught up
- Wells and everything else working good
- Jetter on vacuum trailer went out. Need to repair
- Some repairs are coming up around town. Will do at beginning of new fiscal year
- Gave update on building repairs.

**11. FUTURE AGENDA ITEMS**

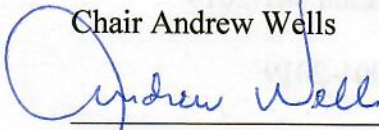
Budget, Coleman Report, Budget, CC payment program for website

**13. ADJOURNMENT**

Meeting adjourned at 7:26 pm by Chair Andrew Wells

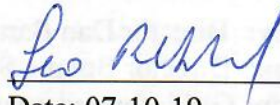
**NEXT MEETING DATE:** Wednesday, 07-10-2019 @ 6:00 pm

Chair Andrew Wells



Date: 07-10-19

Board Clerk Leo Refsland



Date: 07-10-19