



Madison Service District

P.O. Box 40
Madison, CA 95653
(530) 666-2888

**BOARD OF DIRECTORS MEETING
MADISON COMMUNITY SERVICE DISTRICT**

REGULAR MEETING
October 11, 2017
MINUTES

1. CALL TO ORDER

Chair Steve Gomez called the meeting to order at 6:01 pm.

2. ROLL CALL

Present:

- Directors: Steve Gomez, Bonnie Stormont, Dan Barnett, Lewis Phillips, Andrew Wells
- District Counsel: Not present
- General Manager: Leo Refsland
- Board Clerk: Leo Refsland

Public: No public present

3. APPROVAL OF AGENDA

Chair Steve Gomez called for a motion to approve the agenda.

Motion by: Director Bonnie Stormont to approve the agenda as presented

Second by: Director Dan Barnett

Discussion: None

Vote: **Ayes:** 5 **No:** 0 **Abstain:** 0 **Motion:** Passed

4. PUBLIC COMMENTS

Chair Steve Gomez opened public comments – Two members of the Grand Jury were present to review how the district follows the Brown Act.

5. CORRESPONDENCE

Chair Steve Gomez called for correspondence – none

6. APPROVAL OF MINUTES

Chair Steve Gomez called for a motion to approve the minutes of 9-13-17

Motion by: Director Dan Barnett to approve the minutes of 9-13-17

Second by: Director Lewis Phillips

Discussion: None

Vote: **Ayes:** 5 **No:** **Abstain:** 0 **Motion:** Passed

7 APPROVAL OF CLAIMS

Chair Steve Gomez asked for a motion to approve the claims for 9/28 and 9/29/17

Motion by: Director Dan Barnett to approve the claims of 9/28 and 9/29/17

Second by: Director Andrew Wells

Discussion: Director Barnett question the purchase of the tamper compactor, General Manager provided explanation. General Manager review the purchase of the pick up trucks and provided a brief description and explanation.

Vote: **Ayes:** 5 **No:** 0 **Abstain:** 0 **Motion:** Passed

8. DISCUSSION/ACTION ITEM

- a) Commercial Bank Account - discussed opening a commercial bank account to stream line accounting with Esparto. Question regarding two signer option, General Manager to check into bank account requirements. Place on November agenda as an action item.

- b) Budget Adjustment – request to adjust budget to draw from reserves to purchase a backhoe, dump trailer and make repairs to the office. This would reduce our rental expenses for equipment and put the money back into the purchase. Intent is to pull \$40,000 from reserves and enter it into the ledger. Place on November agenda as an action item.

9. GENERAL MANAGERS REPORT

- Discussion on the closing of Layne/Western and the effect on the work being done here.
- Park Well 1 disassembled needs to have new well head and a pedestal installed. Will check with County as there was some question regarding a sanitary seal requirement.

- Other two wells working fine, ponds are good
- Work on park
- Yolo Flood Control will be out to do the prewinter spraying
- Need to do something with the pump and solids going into the ponds

10. FUTURE AGENDA ITEMS

- a) Bank Account
- b) Budget adjustment for equipment purchase/office repair

10. ADJOURNMENT

Meeting adjourned at 6:41 pm by Chair Steve Gomez

5. NEXT MEETING DATE: November 8, 2017 @ 6:00 pm

Chair Steve Gomez

Steve G. Gomez

Date: 11-8-17

Board Clerk Leo Refsland

Leo Refsland

Date: 11/8/17