



*Madison Service District*

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**BOARD OF DIRECTORS MEETING  
MADISON COMMUNITY SERVICE DISTRICT**

REGULAR MEETING  
July 12, 2017  
MINUTES

**1. CALL TO ORDER**

Chair Steve Gomez called the meeting to order at 6:06 pm.

**2. ROLL CALL**

**Present:**

- Directors: Steve Gomez, Bonnie Stormont, Dan Barnett, Andrew Wells, Lewis Phillips
- District Counsel:
- General Manager: Leo Refsland
- Board Clerk: Leo Refsland

**Public:** No public present

**3. APPROVAL OF AGENDA**

Chair Steve Gomez called for a motion to approve the agenda.

**Motion by:** Director Bonnie Stormont to approve the agenda as presented

**Second by:** Director Lewis Phillips

**Discussion:** None

**Vote:** Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed

**4. APPROVAL OF MINUTES**

Chair Steve Gomez called for a motion to approve the minutes of 6-14-17

**Motion by:** Director Dan Barnett to approve the minutes of 6-14-17 as presented

**Second by:** Director Andrew Wells

**Discussion:** None

**Vote:** Ayes: 4 No: Abstain: 1 (Phillips) **Motion:**

## 5. PUBLIC COMMENTS

Chair Steve Gomez opened public comments - No public comments

## 6. DISCUSSION ITEMS

- a) Park Well #1- Final question on pedestal installation, county questioned the lack of a sanitary seal, use of well questionable. If documentation cannot be found to show a sanitary seal the well will have to be demolished. County being very strict on the rules. A new well could be included in the infrastructure repair.

If we can produce the document showing the schematics of the sanitary seal and its location that hopefully will appease the county. The sanitary seal must be 30ft down in the well. Perhaps at that point this well can be used as a back-up. General Manager indicated he is searching for documentation on this well.

- b) Park Well #3 – General Manager indicated he hopes to put a submersible pump in place sometime this year. Currently well is okay and a back-up system is in place. No more water pressure problems noted.

## 7. ACTION ITEMS

- a) 2017/2018 Budget – General Manager presented the directors with a copy of last year's budget along with this year. Several questions were noted and after discussion the General Manager also indicated an error was made on this year's budget and needs to be corrected before it can be approved. It was the consensus of the Board that the 2017/2018 budget approval be tabled until the next meeting to allow for all the corrections to be made.
- b) Board Stipends – General Manager indicated the stipends had already been done and that everyone had signed and turned in the required documents.

## 8. GENERAL MANAGERS REPORT

General Manager indicated majority of repairs have been completed, the big repair is the only one left not completed. Once the 150 ft. length of pipe has been installed we will be current on repairs.

Transfer to Esparto going well.

Non-Payment of Water Bill: issue with a resident for non- payment of their water bill.

Discussion followed on steps to be taken to correct this problem. General Manager will look into the legalities of shutting off the water to the residence.

Ponds looking good: Fencing needs to be repaired where the tree fell. General Manager indicated there were two trees that need to be removed. One being a palm tree; these trees are difficult to remove. Discussion followed on the removal of the trees.

General Manager indicated this being a new budget year he hopes to be able to repair our building, both the siding and the eaves.

Yolo Flood control is going good, all the spraying has helped.

General Manager indicated he attended the first meeting of SIGMA, an alternate is needed for the meetings. We should be receiving a bill for the fee in the near future.

General Manager indicated his report next month will have an update on the progress of the different projects.

General Manager asked for questions and addressed each one. He indicated his goal is to have the agenda and minutes along with any other pertinent information to the directors in advance of the meeting. He referenced the use of email for distribution.

Board Re-elections: General Manager stated the forms should be available next week.

He indicated he could pick them up or each director could get their own. One of the directors volunteered to get them, but the General Manager would have to call the Election department and give his approval. General Manager will call on Monday.

## 9. APPROVAL OF CLAIMS

Chair Steve Gomez asked for a motion to approve the claims

**Motion by:** Director Dan Barnett to approve the claims

**Second by:** Director Lewis Phillips

**Discussion:** General Manager indicated he had to verify what was turned in. There may be a second packet as it is possible the PG&E bills were turned in before the ATT internet bills.

**Vote:**    **Ayes:** 5        **No:** 0    **Abstain:** 0        **Motion:**

## 10. FUTURE AGENDA ITEMS

- a) Ordinances
- b) Multi-use houses

## 11. ADJOURNMENT

Meeting adjourned at 6:37 pm by Chair Steve Gomez

**12. NEXT MEETING DATE:** August 9, 2017 @ 6:00 pm

Chair Steve Gomez

Steven T. Gomez

Steven T. Gomez

Date: 1-10-2018

Board Clerk Leo Refsland

Leo Refsland

Date: 1-10-2018

did not sign at August meeting  
cleaned up @ Jan 10 2018 meeting