



Madison Service District

P.O. Box 40
Madison, CA 95653
(530) 666-2888

**BOARD OF DIRECTORS REGULAR MONTHLY MEETING
MADISON COMMUNITY SERVICES DISTRICT**

DATE: JULY 10, 2019

TIME: 6:00

LOCATION: 28963 Main Street, Madison Ca 95653

**Regular Meeting
AGENDA**

1. **Call to order** at ____ PM. (BY: ____)
2. **Roll call** (present: Gomez – Stormont – Wells – Phillips – Barnett)
3. **Approval of agenda** (By: ____ 2nd ____) Y____ N____ A____

4. Public Comment

This is the time for the public to address the Board on any subject relating to the Community Services District, but not relative to any subject on the present agenda. The Board reserves the right to impose a reasonable limit on time afforded any individual speaker.

5. Correspondence:

6. Financial Report:

7. Approval of minutes from June 12, 2019 meeting.

(Motion By: ____ 2nd ____) Y____ N____ A____

8. Claims: 6/19 & 7/19 (By: ____ 2nd ____) Y____ N____ A____

9. Action Item:

A. Receive and approve 2019/2020 budget.

(Motion By: ____ 2nd ____) Y____ N____ A____

B. Receive info and approve apparatus for receiving credit card payments

(Motion By: ____ 2nd ____) Y____ N____ A____

C. Receive and accept Coleman Report on replacing water infrastructure

(Motion By: ___ 2nd ___) Y ___ N ___ A ___

10. General Manager Report:

- a. Ponds
- b. Park
- c. Water
- d. Gen Gov
- e. Gen Info
- f. Building Repair update

11. Future Agenda Items:

12. Adjournment, Next meeting date: Wednesday 08/14/2019 @ 6:00pm

I declare under the penalty of perjury the forgoing agenda was posted at the Madison Community Services District Office on July 5, 2019 by 5:00 P.M.

By: Leo Refsland, General Manager/Board Clerk

If requested, this Agenda can be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act Of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the General Manager for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should contact the General Manager as soon as possible and preferably at least 24 hours prior to the meeting. The General Manager can be reached by telephone at (530) 666-2888 or at the following address: Madison Service District P.O. Box 40 Madison CA 95653 (mailing) 28963 Main Street, Madison CA 95653 (physical)

Meeting was held on 07/10/2019 and concluded at _____ P.M.

Attest:

Leo Refsland
General Manager & Clerk to the Board

Andrew Wells
Board Chair

YOLO COUNTY DEPARTMENT OF FINANCIAL SERVICES
DISTRICT BUDGET WORKSHEET - FINANCING SOURCES -SCHEDULE A

FISCAL YEAR: 2018/2019

DISTRICT NAME: Madison Community Services District

FUND NO: 6340

ACCOUNT NUMBER	ACCOUNT NAME	ESTIMATED REVENUE
400100	PROP TAXES-CURRENT SECURED	0
400101	PROP TAXES-CURRENT UNSECURED	0
400111	PROP TAXES-PRIOR UNSECURED	0
400121	SUPPLEMENTAL PROP TAXES PRIOR	0
400158	OTHER TAXES	0
400327	DEVELOPMENT FEES	0
400449	OTHER LICENSES AND PERMITS	0
400700	INVESTMENT EARNINGS-POOL	1000
400725	RENTS & CONCESSIONS - OTHER	0
401061	ST-HIGHWAY PROPERTY RENTALS	0
401210	ST-COUNTY FAIRS	0
401240	ST-HOMEOWNERS PROP TAX RELIEF	\$0
401340	ST-OTHER	\$0
401700	FED-OTHER	\$0
402000	OTHR-IN-LIEU TAXES	\$0
402001	OTHER-IN-LIEU RDA PASS THRU	\$0
402010	OTHR GOVT AGENCY-OTH CO-CITYS	\$0
402030	OTHR GOVT AGENCY-WEST SAC	\$0
402040	OTHR GOVT AGCY-WOODLAND	\$0
402050	OTHR GOVT AGCY-WINTERS	\$0
402060	OTHR GOVT AGCY-DAVIS	\$0

402090	OTHR TRIBAL	\$0
403030	SPECIAL ASSESSMENT	\$0
403321	LANDFILL COMMERCIAL	\$7,701
403322	LANDFILL RESIDENT	\$124,000
403325	WATER COMMERCIAL	\$7,770
403326	WATER RESIDENT	\$112,364
403540	OTH CHRGR FR SVC-STREET LIGHTG	\$5,000

YOLO COUNTY DEPARTMENT OF FINANCIAL SERVICES

DISTRICT BUDGET WORKSHEET - FINANCING SOURCES -SCHEDULE A

FISCAL YEAR: 2018/2019

DISTRICT NAME: Madison Community Services District

FUND NO: _____

ACCOUNT NUMBER	ACCOUNT NAME	ESTIMATED REVENUE
403590	OTHER CHRGR FOR SVC-BURIAL	\$0
403699	OTHER CHARGES FOR SERVICES	\$3,000
404000	OTHER SALES - TAXABLE	\$0
404002	OTHER SALES - BURIAL PLOTS	\$0
404113	OTH MISC-DONATION	\$0
404117	INSURANCE PROCEEDS	\$0
404130	OTH MISC-CONTRIB/GRANTS-NONGOV	\$0
404190	OTHER MISC INCOME	0
405001	SALE OF SURPLUS EQUIPMENT	\$0
405100	TRANSFER IN	0
	TOTAL REVENUE	\$260,835
	ESTIMATED FUND BALANCE AVAILABLE	\$0
	DECREASE IN GENERAL RESERVE	\$29,000

Total normal income from utility sales

Money received from grant to do pavement and money put away for audit

	DECREASE IN EQUIP REPL RESERVE	\$0
	DECREASE IN _____ RESERVE	
	TOTAL FINANCING SOURCES	\$289,835

\$289,835.00 income

YOLO COUNTY DEPARTMENT OF FINANCIAL SERVICES
 DISTRICT BUDGET WORKSHEET - FINANCING USES -SCHEDULE B

\$289,835.00 expense
 \$0.00 balance

FISCAL YEAR: 2018/2019
 DISTRICT NAME: Madison Community Services District
 FUND NO: 6340

ACCOUNT NUMBER	ACCOUNT NAME	APPROPRIATION
500100	REGULAR EMPLOYEES	\$75,600
500110	EXTRA HELP	5,000
500120	OVERTIME	\$0
500130	STANDBY TIME	\$0
500160	LEAVE BUYOUT	\$0
500310	RETIREMENT	\$0
500320	OASDI	\$4,800
500330	FICA/MEDICARE	1200
500340	HEALTH INSURANCE	0
500380	UNEMPLOYMENT INSURANCE	600
500390	WORKERS' COMPENSATION INSURANC	5000
500400	OTHER EMPLOYEE BENEFITS	0
500699	SALARIES ALLOC/ADJ	0
	TOTAL SALARY & BENEFITS	\$92,200
501010	CLOTHING & PERSONAL SUPPLIES	180
501020	COMMUNICATIONS	1200
501030	FOOD	\$180
501040	HOUSEHOLD EXPENSE	\$1,500
501051	INSURANCE-PUBLIC LIABILITY	5000
501052	INSURANCE-FIRE & EXTENDED	\$100

YOLO COUNTY DEPARTMENT OF FINANCIAL SERVICES
 DISTRICT BUDGET WORKSHEET - FINANCING USES -SCHEDULE B

\$289,835.00 expense
 \$0.00 balance

FISCAL YEAR: 2018/2019
 DISTRICT NAME: Madison Community Services District
 FUND NO: 6340

ACCOUNT NUMBER	ACCOUNT NAME	APPROPRIATION
501053	INSURANCE-OTHER	\$0
501070	MAINTENANCE-EQUIPMENT	3000
501071	MAINTENANCE-BUILDG IMPROVMNTS	\$46,000
501072	MAINT-BLDG&GRNDS CONTRACTS	\$0
501080	MED, DENTAL, & LAB SUPPLIES	\$530
501090	MEMBERSHIPS	1800
501100	MISCELLANEOUS EXPENSE	\$0
501110	OFFICE EXPENSE	\$900
501111	OFFICE EXP-POSTAGE	200
501112	OFFICE EXP-PRINTING	500
501125	IT SERVICE-DPT SYS MAINT	0
501126	IT SERVICE-ERP	0
501127	IT SERVICE-CONNECTIVITY	0
501150	PROF & SPEC SVC-ARCHITECTURAL	\$1,500
501151	PROF & SPEC SVC-AUDITG & ACCTG	7500
501152	PROF & SPEC SVC-INFO TECH SVC	0
501155	PROF & SPEC SVC-MED,DENTAL,LAB	\$11,000
501156	PROF & SPEC SVC-LEGAL SVC	1200
501165	PROF & SPEC SVC-OTHER	40,000
501169	BOARD MEETING STIPENDS	\$5,460
501170	INDIRECT COST/ADM COST/A-87	0

includes new pavement

includes two years audit 2017-2018

YOLO COUNTY DEPARTMENT OF FINANCIAL SERVICES
DISTRICT BUDGET WORKSHEET - FINANCING USES -SCHEDULE B

\$289,835.00 expense
\$0.00 balance

FISCAL YEAR: 2018/2019
DISTRICT NAME: Madison Community Services District
FUND NO: 6340

ACCOUNT NUMBER	ACCOUNT NAME	APPROPRIATION
501180	PUBLICATIONS AND LEGAL NOTICES	\$250
501190	RENTS AND LEASES - EQUIPMENT	4,000
501191	RENTS & LEASES-BUILDG & IMPRV	0
501192	RENTS & LEASES-RECRDS STRGE	0
501205	TRAINING	500
501210	MINOR EQUIPMENT	2,500
501232	SPEC DPT EXP-ELECTION SUPPL/SVC	\$0
501249	SPEC DPT EXP-OTHER	0
501250	TRANSPORTATION AND TRAVEL	4135
501260	UTILITIES	\$17,000
	TOTAL SERVICES & SUPPLIES	\$156,135
502031	RETIRE LTD-CAP LEASE OBLG TN	\$16,500
502039	RETIRE LTD-OTHER	\$0
502049	INTEREST LTD-OTHER	\$0
502080	TAXES AND ASSESSMENTS	\$0
502110	VOLUNTEER FIREMEN	\$0
502120	CONTRIB TO NON-CO AGENCIES	\$0
502121	CITY OF DAVIS	\$0
502201	PAYMENTS TO OTH GOV INSTITUTN	18500
	TOTAL OTHER CHARGES	\$35,000

YOLO COUNTY DEPARTMENT OF FINANCIAL SERVICES
 DISTRICT BUDGET WORKSHEET - FINANCING USES -SCHEDULE B

\$289,835.00 expense
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FISCAL YEAR: 2018/2019
 DISTRICT NAME: Madison Community Services District
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ACCOUNT NUMBER	ACCOUNT NAME	APPROPRIATION
503160	EXPENSE TRANSFER REIMBURSEMENT	0
503300	APPROP FOR CONTINGENCY	6500

YOLO COUNTY DEPARTMENT OF FINANCIAL SERVICES
 DISTRICT BUDGET WORKSHEET - FINANCING USES -SCHEDULE B

\$289,835.00 expense
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FISCAL YEAR: 2018/2019
 DISTRICT NAME: Madison Community Services District
 FUND NO: 6340

ACCOUNT NUMBER	ACCOUNT NAME	APPROPRIATION
	TOTAL APPROPRIATIONS	\$289,835
	ADDITIONS TO GENERAL RESERVE	
	ADDITIONS TO EQUIP REPLACEMENT RESERVE	
	ADDITIONS TO _____ RESERVE	
	TOTAL FINANCING USES *	\$289,835

* INDICATE THIS AMOUNT IN BOARD MINUTES
 ** ATTACH A COPY OF MINUTES

APPROVALS:

Director: Dan Barnett

 Signature Date

Director: Steve Gomez

 Signature Date

Director: Lewis Phillips

 Signature Date

Director: Bonnie Stormont

 Signature Date

Director: Andrew Wells

 Signature Date

YOLO COUNTY DEPARTMENT OF FINANCIAL SERVICES
DISTRICT BUDGET WORKSHEET - FINANCING USES -SCHEDULE B

\$289,835.00 expense
\$0.00 balance

FISCAL YEAR: 2018/2019
DISTRICT NAME: Madison Community Services District
FUND NO: 6340

ACCOUNT NUMBER	ACCOUNT NAME	APPROPRIATION
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Signature _____ Date _____

Signature _____ Date _____