



*Madison Service District*

P.O. Box 40  
Madison, CA 95653  
(530) 666-2888

**BOARD OF DIRECTORS REGULAR MONTHLY MEETING  
MADISON COMMUNITY SERVICES DISTRICT**

**DATE: AUGUST 9, 2017**

**TIME: 6:00**

**LOCATION: 28963 Main Street, Madison Ca 95653**

**Regular Meeting  
AGENDA**

1. Call to order at 6:01 PM. (BY: G)

2. Roll call (present: Gomez - Stormont - Wells - Phillips - Barnett)

3. Approval of agenda (Motion by: S 2<sup>nd</sup>: P) Y S N    A   

**4. Public Comment**

This is the time for the public to address the Board on any subject relating to the Community Services District, but not relative to any subject on the present agenda. The Board reserves the right to impose a reasonable limit on time afforded any individual speaker.

NONE

**5. Correspondence:**

NONE

6. Approval of minutes from July 12, 2017 (by: B 2<sup>nd</sup> W) Y S N    A   

7. Claims: 06/28/2017, 07/18/2017, 07/27/2018 (by: B 2<sup>nd</sup> P) Y S N    A

**8. Action Items:**

**a) Discuss and approve 2017/2018 Budget**

(by: P 2<sup>nd</sup> B) Y 5 N     A    

**9. General Manager Report:**

**10. Future Agenda Items:**

**11. Adjournment, Next meeting date: Wednesday 09/13/2017 @ 6:00pm**

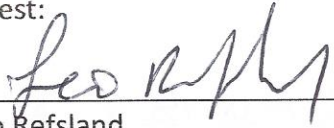
**I declare under the penalty of perjury the forgoing agenda was posted at the Madison Community Services District Office on August 4, 2017 by 5:00 P.M.**

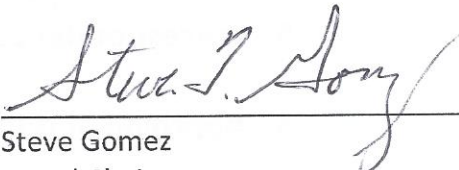
**By: Leo Refsland, General Manager/Board Clerk**

If requested, this Agenda can be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act Of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the General Manager for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should contact the General Manager as soon as possible and preferably at least 24 hours prior to the meeting. The General Manager can be reached by telephone at (530) 666-2888 or at the following address: Madison Service District P.O. Box 40 Madison CA 95653 (mailing) 28963 Main Street, Madison CA 95653 (physical)

Meeting was held on 08/09/2017 and concluded at 6:38 P.M.

Attest:

  
\_\_\_\_\_  
Leo Refsland  
General Manager & Clerk to the Board

  
\_\_\_\_\_  
Steve Gomez  
Board Chair

## YOLO COUNTY DEPARTMENT OF FINANCIAL SERVICES

## DISTRICT BUDGET WORKSHEET - FINANCING SOURCES -SCHEDULE A

FISCAL YEAR: 2017/2018

DISTRICT NAME: Madison Community Services District

FUND NO: 6340

ACCOUNT NUMBER	ACCOUNT NAME	ESTIMATED REVENUE
400158	OTHER TAXES	0
400327	DEVELOPMENT FEES	0
400700	INVESTMENT EARNINGS-POOL	\$1,000
402010	OTHR GOVT AGENCY-OTH CO-CITYS	\$0
402090	OTHR TRIBAL	\$0
403030	SPECIAL ASSESSMENT	\$0
403321	LANDFILL COMMERCIAL	\$7,716
403322	LANDFILL RESIDENT	\$125,000
403325	WATER COMMERCIAL	\$7,272
403326	WATER RESIDENT	\$101,164
403540	OTH CHRG FR SVC-STREET LIGHTG	\$5,000

ACCOUNT NUMBER	ACCOUNT NAME	ESTIMATED REVENUE
403699	OTHER CHARGES FOR SERVICES	\$3,000
404113	OTH MISC-DONATION	\$0
404117	INSURANCE PROCEEDS	\$0
404130	OTH MISC-CONTRIB/GRANTS-NONGOV	\$0
404190	OTHER MISC INCOME	0
405001	SALE OF SURPLUS EQUIPMENT	0
405100	TRANSFER IN	0
	TOTAL REVENUE	\$250,152
	ESTIMATED FUND BALANCE AVAILABLE	\$0
	DECREASE IN GENERAL RESERVE	\$0
	DECREASE IN EQUIP REPL RESERVE	\$0
	DECREASE IN _____ RESERVE	\$0
	TOTAL FINANCING SOURCES	\$250,152



## YOLO COUNTY DEPARTMENT OF FINANCIAL SERVICES

## DISTRICT BUDGET WORKSHEET - FINANCING USES -SCHEDULE B

FISCAL YEAR: 2017/2018DISTRICT NAME: Madison Community Services DistrictFUND NO: 6340

ACCOUNT NUMBER	ACCOUNT NAME	APPROPRIATION
500100	REGULAR EMPLOYEES	\$65,625
500110	EXTRA HELP	0
500120	OVERTIME	\$0
500130	STANDBY TIME	\$0
500310	RETIREMENT	\$0
500320	OASDI	\$4,800
500330	FICA/MEDICARE	1,200
500340	HEALTH INSURANCE	0
500380	UNEMPLOYMENT INSURANCE	600
500390	WORKERS' COMPENSATION INSURANC	\$5,000
500400	OTHER EMPLOYEE BENEFITS	0
500699	SALARIES ALLOC/ADJ	0
	TOTAL SALARY & BENEFITS	\$77,225
501010	CLOTHING & PERSONAL SUPPLIES	\$250
501020	COMMUNICATIONS	\$2,200
501030	FOOD	\$200
501040	HOUSEHOLD EXPENSE	\$700
501051	INSURANCE-PUBLIC LIABILITY	\$5,000
501052	INSURANCE-FIRE & EXTENDED	\$100
501053	INSURANCE-OTHER	\$0
501070	MAINTENANCE-EQUIPMENT	\$3,000
501071	MAINTENANCE-BUILDG IMPROVMNTS	\$23,250
501072	MAINT-BLDG&GRNDS CONTRACTS	\$0
501080	MED, DENTAL, & LAB SUPPLIES	\$250
501090	MEMBERSHIPS	\$1,100
501100	MISCELLANEOUS EXPENSE	\$447
501110	OFFICE EXPENSE	\$500
501111	OFFICE EXP-POSTAGE	\$400
501112	OFFICE EXP-PRINTING	\$500

## YOLO COUNTY DEPARTMENT OF FINANCIAL SERVICES

## DISTRICT BUDGET WORKSHEET - FINANCING USES -SCHEDULE B

FISCAL YEAR: 2017/2018

DISTRICT NAME: Madison Community Services District

FUND NO: 6340

ACCOUNT NUMBER	ACCOUNT NAME	APPROPRIATION
501150	PROF & SPEC SVC-ARCHITECTURAL	\$2,500
501151	PROF & SPEC SVC-AUDITG & ACCTG	\$3,000
501155	PROF & SPEC SVC-MED,DENTAL,LAB	\$250
501156	PROF & SPEC SVC-LEGAL SVC	\$1,200
501165	PROF & SPEC SVC-OTHER	\$47,000
501169	BOARD MEETING STIPENDS	\$5,280
501170	INDIRECT COST/ADM COST/A-87	0
501180	PUBLICATIONS AND LEGAL NOTICES	\$250
501190	RENTS AND LEASES - EQUIPMENT	\$9,000
501191	RENTS & LEASES-BUILDG & IMPRV	0
501205	TRAINING	\$850
501210	MINOR EQUIPMENT	\$7,000
501232	SPEC DPT EXP-ELECTION SUPPL/SVC	\$0
501249	SPEC DPT EXP-OTHER	0
501250	TRANSPORTATION AND TRAVEL	\$3,000
501260	UTILITIES	\$14,000
	TOTAL SERVICES & SUPPLIES	\$131,227
502031	RETIRE LTD-CAP LEASE OBLG TN	\$16,500
502039	RETIRE LTD-OTHER	\$0
502049	INTEREST LTD-OTHER	\$0
502080	TAXES AND ASSESSMENTS	\$0
502120	CONTRIB TO NON-CO AGENCIES	\$0
502201	PAYMENTS TO OTH GOV INSTITUTN	\$16,500
	TOTAL OTHER CHARGES	\$33,000
503160	EXPENSE TRANSFER REIMBURSEMENT	0
503300	APPROP FOR CONTINGENCY	\$8,700

## YOLO COUNTY DEPARTMENT OF FINANCIAL SERVICES

## DISTRICT BUDGET WORKSHEET - FINANCING USES -SCHEDULE B

FISCAL YEAR: 2017/2018DISTRICT NAME: Madison Community Services DistrictFUND NO: 6340

ACCOUNT NUMBER	ACCOUNT NAME	APPROPRIATION	2016 / 2017	DIFF
	TOTAL APPROPRIATIONS	\$250,152	235,365	\$14,787
	ADDITIONS TO GENERAL RESERVE			
	ADDITIONS TO EQUIP REPLACEMENT RESERVE			
	ADDITIONS TO _____ RESERVE			
	TOTAL FINANCING USES *	\$250,152	235,365	\$14,787

\* INDICATE THIS AMOUNT IN BOARD MINUTES  
\*\* ATTACH A COPY OF MINUTES

## APPROVALS:

_____	Signature	_____	Date
_____	Signature	_____	Date
_____	Signature	_____	Date
_____	Signature	_____	Date
_____	Signature	_____	Date



## YOLO COUNTY DEPARTMENT OF FINANCIAL SERVICES

## DISTRICT BUDGET WORKSHEET - FINANCING SOURCES -SCHEDULE A

FISCAL YEAR: 2017/2018

DISTRICT NAME: Madison Community Services District

FUND NO: 6340

ACCOUNT NUMBER	ACCOUNT NAME	ESTIMATED REVENUE	2016 / 2017	DIFF
400100	PROP TAXES-CURRENT SECURED	0		
400101	PROP TAXES-CURRENT UNSECURED	0		
400111	PROP TAXES-PRIOR UNSECURED	0		
400121	SUPPLEMENTAL PROP TAXES PRIOR	0		
400158	OTHER TAXES	0		
400327	DEVELOPMENT FEES	0		
400700	INVESTMENT EARNINGS-POOL	\$1,000	\$1,000	\$0
401240	ST-HOMEOWNERS PROP TAX RELIEF	\$0		
402000	OTHR-IN-LIEU TAXES	\$0		
402001	OTHER-IN-LIEU RDA PASS THRU	\$0		
402010	OTHR GOVT AGENCY-OTH CO-CITYS	\$0		
402090	OTHR TRIBAL	\$0		
403030	SPECIAL ASSESSMENT	\$0		
403321	LANDFILL COMMERCIAL	\$7,716	7,820	(\$104)
403322	LANDFILL RESIDENT	\$125,000	115,725	\$9,275
403325	WATER COMMERCIAL	\$7,272	5,720	\$1,552
403326	WATER RESIDENT	\$101,164	97,100	\$4,064
403540	OTH CHRG FR SVC-STREET LIGHTG	\$5,000	5,000	\$0
403699	OTHER CHARGES FOR SERVICES	\$3,000	3,000	\$0
404000	OTHER SALES - TAXABLE	\$0		
404113	OTH MISC-DONATION	\$0		
404117	INSURANCE PROCEEDS	\$0		
404130	OTH MISC-CONTRIB/GRANTS-NONGOV	\$0		
404190	OTHER MISC INCOME	0		
405001	SALE OF SURPLUS EQUIPMENT	0		
405100	TRANSFER IN	0		
	TOTAL REVENUE	\$250,152	233,365	\$16,787
	ESTIMATED FUND BALANCE AVAILABLE	\$0		
	DECREASE IN GENERAL RESERVE	\$0		
	DECREASE IN EQUIP REPL RESERVE	\$0		
	DECREASE IN _____ RESERVE	\$0		
	TOTAL FINANCING SOURCES	\$250,152	233,365	\$16,787

## YOLO COUNTY DEPARTMENT OF FINANCIAL SERVICES

## DISTRICT BUDGET WORKSHEET - FINANCING USES -SCHEDULE B

FISCAL YEAR: 2017/2018

DISTRICT NAME: Madison Community Services District

FUND NO: 6340

ACCOUNT NUMBER	ACCOUNT NAME	APPROPRIATION	2016 / 2017	DIFF
500100	REGULAR EMPLOYEES	\$65,625	82,000	(\$16,375)
500110	EXTRA HELP	0		
500120	OVERTIME	\$0		
500130	STANDBY TIME	\$0		
500160	LEAVE BUYOUT	\$0		
500310	RETIREMENT	\$0		
500320	OASDI	\$4,800	5,200	(\$400)
500330	FICA/MEDICARE	1,200	1,400	(\$200)
500340	HEALTH INSURANCE	0		
500380	UNEMPLOYMENT INSURANCE	600	600	0%
500390	WORKERS' COMPENSATION INSURANC	\$5,000	5,000	\$0
500400	OTHER EMPLOYEE BENEFITS	0		
500699	SALARIES ALLOC/ADJ	0		
	TOTAL SALARY & BENEFITS	\$77,225	94,200	(\$16,975)
501010	CLOTHING & PERSONAL SUPPLIES	\$250	\$150	\$100
501020	COMMUNICATIONS	\$2,200	\$2,200	\$0
501030	FOOD	\$200	\$0	\$200
501040	HOUSEHOLD EXPENSE	\$700	\$700	\$0
501051	INSURANCE-PUBLIC LIABILITY	\$5,000	\$5,000	\$0
501052	INSURANCE-FIRE & EXTENDED	\$100	\$100	\$0
501053	INSURANCE-OTHER	\$0		
501070	MAINTENANCE-EQUIPMENT	\$3,000	\$3,000	\$0
501071	MAINTENANCE-BUILDG IMPROVMNTS	\$23,250	\$14,000	\$9,250
501072	MAINT-BLDG&GRNDS CONTRACTS	\$0		
501080	MED, DENTAL, & LAB SUPPLIES	\$250	\$500	(\$250)
501090	MEMBERSHIPS	\$1,100	\$1,100	\$0
501100	MISCELLANEOUS EXPENSE	\$447	\$500	(\$53)
501110	OFFICE EXPENSE	\$500	\$1,000	(\$500)
501111	OFFICE EXP-POSTAGE	\$400	\$750	(\$350)
501112	OFFICE EXP-PRINTING	\$500	\$0	\$500
501150	PROF & SPEC SVC-ARCHITECTURAL	\$2,500	\$1,000	\$1,500
501151	PROF & SPEC SVC-AUDITG & ACCTG	\$3,000	\$3,000	\$0



## YOLO COUNTY DEPARTMENT OF FINANCIAL SERVICES

## DISTRICT BUDGET WORKSHEET - FINANCING USES -SCHEDULE B

FISCAL YEAR: 2017/2018

DISTRICT NAME: Madison Community Services District

FUND NO: 6340

ACCOUNT NUMBER	ACCOUNT NAME	APPROPRIATION	2016 / 2017	DIFF
501155	PROF & SPEC SVC-MED,DENTAL,LAB	\$250	\$250	\$0
501156	PROF & SPEC SVC-LEGAL SVC	\$1,200	\$2,000	(\$800)
501165	PROF & SPEC SVC-OTHER	\$47,000	\$30,000	\$17,000
501169	BOARD MEETING STIPENDS	\$5,280	\$5,100	\$180
501170	INDIRECT COST/ADM COST/A-87	0		
501180	PUBLICATIONS AND LEGAL NOTICES	\$250	\$0	\$250
501190	RENTS AND LEASES - EQUIPMENT	\$9,000	\$9,000	\$0
501191	RENTS & LEASES-BUILDG & IMPRV	0		
501205	TRAINING	\$850	\$200	\$650
501210	MINOR EQUIPMENT	\$7,000	\$4,000	\$3,000
501232	SPEC DPT EXP-ELECTION SUPPL/SVC	\$0		
501249	SPEC DPT EXP-OTHER	0		
501250	TRANSPORTATION AND TRAVEL	\$3,000	\$3,000	\$0
501260	UTILITIES	\$14,000	\$14,000	\$0
	TOTAL SERVICES & SUPPLIES	\$131,227	\$100,550	\$30,677
502031	RETIRE LTD-CAP LEASE OBLG TN	\$16,500	16,500	\$0
502039	RETIRE LTD-OTHER	\$0		
502049	INTEREST LTD-OTHER	\$0		
502080	TAXES AND ASSESSMENTS	\$0		
502120	CONTRIB TO NON-CO AGENCIES	\$0		
502201	PAYMENTS TO OTH GOV INSTITUTN	\$16,500	15,500	\$1,000
	TOTAL OTHER CHARGES	\$33,000	32,000	\$1,000
503160	EXPENSE TRANSFER REIMBURSEMENT	0		
503300	APPROP FOR CONTINGENCY	\$8,700	8,615	\$85

## YOLO COUNTY DEPARTMENT OF FINANCIAL SERVICES

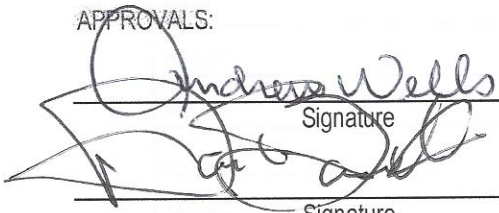
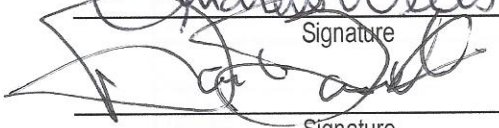

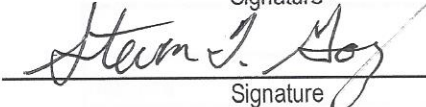

## DISTRICT BUDGET WORKSHEET - FINANCING USES - SCHEDULE B

FISCAL YEAR: 2017/2018DISTRICT NAME: Madison Community Services DistrictFUND NO: 6340

ACCOUNT NUMBER	ACCOUNT NAME	APPROPRIATION
	TOTAL APPROPRIATIONS	\$250,152
	ADDITIONS TO GENERAL RESERVE	
	ADDITIONS TO EQUIP REPLACEMENT RESERVE	
	ADDITIONS TO _____ RESERVE	
	TOTAL FINANCING USES *	\$250,152

\* INDICATE THIS AMOUNT IN BOARD MINUTES  
 \*\* ATTACH A COPY OF MINUTES

## APPROVALS:

	<u>8-9-17</u>
Signature	Date
	<u>8-9-17</u>
Signature	Date
	<u>8/9/17</u>
Signature	Date
	<u>8-9-17</u>
Signature	Date
	<u>8-9-17</u>
Signature	Date