

**BOARD OF DIRECTORS MEETING
MADISON COMMUNITY SERVICE DISTRICT**

REGULAR MEETING
February 17, 2022
MINUTES

1. CALL TO ORDER

Chair Andrew Wells called the meeting to order at 6:11 pm.

2. ROLL CALL

Present:

- Directors: Frank Gonzalez, Andrew Wells, and Charles Stormont
- Not present: Carlos Lua
- District Counsel: Not present.
- General Manager/Board Clerk: Leo Refsland.
- **Public:** Vickie Chavarria.

3. APPROVAL OF AGENDA

Chair Andrew Wells called for a motion to approve the agenda.

Motion by: Director Charles Stormont to approve the agenda as presented.

Second by: Director Frank Gonzalez.

Discussion: Move approval of July minutes to next meeting.

Vote: **Ayes:** 3 **No:** 0 **Abstain:** 0 **Motion:** Passed

4. **PUBLIC COMMENTS:** General Manager introduced Vickie Chavarria. Explained her role with KLCSD and her new role moving forward

5. **CORRESPONDENCE:** None

6. **APPROVAL OF MINUTES from October 21, 2021, November 18, 2021, December 16, 2021 and January 20, 2022**

Chair Andrew Wells called for a motion to approve the Minutes from November 18th, December 16th 2021 and January 20th 2022

Motion by: Director Charles Stormont to approve the minutes for 11/18/2021 12/16/2021 and 1/20/22. October 21 minutes moved to the next meeting.

Second by: Director Frank Gonzalez

Discussion: Director Charles Stormont pointed out he did not attend the October meeting. Since there are only three directors in attendance tonight the minutes need to be moved to the next meeting for approval. Rachel De La Cruz applied for the vacant board seat and would like to be appointed. The Board agreed unanimously that she would be welcomed on the board. The GM explained why the January meeting was canceled.

Vote: **Ayes:** 3 **No:** 0 **Abstain:** 0 **Motion:** Passed.

7. APPROVAL OF CLAIMS

Chair Andrew Wells asked for a motion to approve the claims for January 2022 and February 2022 Claims.

Motion by: Director Frank Gonzalez to approve the claims for January 2022.

Second by: Director Charles Stormont.

Discussion: None

Vote: **Ayes:** 3 **No:** 0 **Abstain:** 0 **Motion:** Passed

Chair Andrew Wells asked for a motion to approve the claims for February 2022.

Motion by: Director Charles Stormont to approve the claims for February 2022.

Second by: Director Frank Gonzalez.

Discussion: Director Charles Stormont questioned the bill for the D2 license. The GM explained the license requirements for each of the districts. Will take the rest of the year for OIT requirements and need to get grade 2 for water. There was also a question about the SCO report preparation fee. Director Andrew Wells asked about the 811 call before you dig membership.

Vote: **Ayes:** 3 **No:** 0 **Abstain:** 0 **Motion:** Passed

8. FINANCIAL REPORT:

December Income \$32,566.72

January Income \$ 7,904.56

The GM explained that January income is off because the month after holidays is usually tough on people and a large account did not pay on time.

Expense: The GM went over expenses. Some are one time budgeted expenses like insurance, memberships, capital improvement projects and equipment/ vehicle purchases. The budget will balance out towards the end of fiscal year.

9. **DISCUSSION ITEMS:** Director Charles Stormont asked who is spraying around town.

MCSD sprays the park, YFC&WCD sprays the ponds and Madison Drain.

He also questioned the newly fenced yard at the bus stop. Discussion followed about a possible quadruplex and 50 unit apartment building.

10. **ACTION ITEMS:** None

11. GENERAL MANAGERS REPORT

- a. **Ponds:** In good shape
- b. **Water:** Met with DWR regarding the grant that was applied for. we are #70 on the list. They funded the first 50 then ran out of money. if the program gets more funding we will be #20. Looking to apply for other grants such as SAFER. Discussion followed regarding timing and funds availability. water testing up to date.
- c. **Park:** still working on the prop 68 grant. KLCSD transferred their prop 68 funds to Yolo County.
- d. **Gen Gov:** GSA submitted the plan. Need to prepare water extraction numbers for a report.
- e. **COVID 19:-** Covid Arrearages check received applying to accts. Going away
- f. **Shut-offs:** Shut offs were discussed. Getting ready to start initiating actual shutoffs for non payment.
- g. **Knights Landing CSD:** Working on grants and still doing clean up projects Park project at the school.

A. FUTURE AGENDA ITEMS: October Minutes

B. ADJOURNMENT

Meeting adjourned at 7:15 by Chair Andrew Wells

NEXT MEETING DATE: Thursday, 3-17-2022 @ 6:00 pm

Board Clerk Vickie Chavarria

Date: 03-17-22