



*Madison Service District*

P.O. Box 40  
Madison, CA 95653  
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**BOARD OF DIRECTORS MEETING  
MADISON COMMUNITY SERVICE DISTRICT**

REGULAR MEETING  
December 17, 2020  
MINUTES

**1. CALL TO ORDER**

Chair Andrew Wells called the meeting to order at 6:04 pm.

**2. ROLL CALL**

**Present:**

- Directors: Frank Gonzalez, Charles Stormont, Andrew Wells, Carlos Lua, Steve Gomez.
- Not present:
- District Counsel: Not present.
- General Manager: Leo Refsland.
- Board Clerk: Leo Refsland.
- Note:

**Public:** None.

**3. APPROVAL OF AGENDA**

Chair Andrew Wells called for a motion to approve the agenda.

**Motion by:** Director Steve Gomez to approve the agenda as presented.

**Second by:** Director Frank Gonzalez.

**Discussion:** GM added additional claim for approval dated 12/17/20.

**Vote:** Ayes: 5 No: 0 Abstain: 0 Motion: Passed

**4. PUBLIC COMMENTS**

Chair Andrew Wells called for public comment – None.

**5. CORRESPONDENCE:** None.

**6. APPROVAL OF MINUTES:**

Chair Andrew Wells called for a motion to approve the minutes of 11-19-2020

**Motion by:** Director Frank Gonzalez

**Second by:** Director Steve Gomez

**Discussion:** None

**Vote:** Ayes: 4 No: 0 Abstain: 1 L Motion: Passed.

**7. APPROVAL OF CLAIMS:**

Chair Andrew Wells asked for a motion to approve the claims for 11/23/2020.

**Motion by:** Director Steve Gomez to approve the claims for 11/23/2020.

**Second by:** Director Frank Gonzalez.

**Discussion:** None.

**Vote:** Ayes: 5 No: 0 Abstain: 0 Motion: Passed

Chair Andrew Wells asked for a motion to approve the claims for 12/11/2020.

**Motion by:** Director Charles Stormont to approve the claims for 12/11/2020.

**Second by:** Director Steve Gomez.

**Discussion:** None.

**Vote:** Ayes: 5 No: 0 Abstain: 0 Motion: Passed

Chair Andrew Wells asked for a motion to approve the claims for 12/17/2020.

**Motion by:** Director Steve Gomez to approve the claims for 12/17/2020.

**Second by:** Director Frank Gonzalez.

**Discussion:** Director Andrew Wells asked about e-trailer.com purchase. GM explained that it was for trailer repair parts. Extras were purchased for spares on hand. These parts are hard to get and are often damaged during the course of a year.

**Vote:** Ayes: 5 No: 0 Abstain: 0 Motion: Passed

**8. FINANCIAL REPORT:**

- **EXPENSES:** GM went over the expenses. Everything looking good so far, some things are over others under. Overall, still in balance.
- **INCOME:** GM reported income for November was \$20,447.00. Slightly below budget but within acceptable range of plus or minus percentage. There was a mistake by the bank that resulted in a withdrawal in the amount of \$800.00. This happened at a BOW Omaha Neb branch. It has been worked out and the funds

should be returned to our account soon. There will be no check issued to the county until this is fully resolved. Discussion about this followed.

**9. DISCUSSION ITEMS: None**

**10. ACTION ITEMS:**

**A. Prop 218 Public Hearing for Madison CSD rate increase to take effect 01/01/2021**

Chair Andrew Wells asked for a motion on this matter.

**Motion by:** Director Charles Stormont to approve the rate increase as outlined in the PROP 218 notification to begin January 01, 2021

**Second by:** Director Frank Gonzalez

**Discussion:** GM went over the process of opening the meeting to a PROP 218 public hearing, collecting final protest letters, closing the meeting and followed by tabulation then allowing for discussion by Board and vote on the rate increase. Chairman Andrew Wells Opened the Hearing at 6:31 pm. No one was present. The public hearing was closed at 6:33 pm. There was no further discussion.

**B. TABULATE PROTEST LETTERS: None were received.**

**Vote: Ayes: 5 No: 0 Abstain: 0 Motion: None.**

**C. Review and approve purchase of John Deere backhoe from Amos Metz Rentals Using reserve funds. In the amount of \$23,595.00 Including sales tax.**

Chair Andrew Wells asked for a motion on this matter.

**Motion by:** Director Carlos Lua to purchase John Deere backhoe from Amos Metz Rentals using reserve funds. In the amount of \$23,595.00 Including sales tax.

**Second by:** Director Charles Stormont

**Discussion:** Discussion followed about the details of the purchase and details about the actual piece of equipment.

**Vote: Ayes: 5 No: 0 Abstain: 0 Motion: None.**

**D. Review and approve bid to do final demolition/abandonment of the Migrant Housing Well by Eaton Drilling. In the amount of \$12,583.93.**

Chair Andrew Wells asked for a motion on this matter.

**Motion by:** Director Charles Stormont to accept and approve bid for the final demolition/abandonment of the Migrant Housing Well by Eaton Drilling for the amount of \$12,583.93.

**Second by:** Director Carlos Lua

**Discussion:** There was discussion about the process of demolition and the time urgency to get it done.

**Vote:** Ayes: 5 No: 0 Abstain: 0 **Motion:** None.

#### **E. GENERAL MANAGERS REPORT**

- Ponds are looking good. Lots of capacity. Ponds are empty and ready for winter. Changing the distribution to pond two so that maintenance can be performed this coming summer on pond three. Planning on doing repairs to the pump building.
- Looking to start adding painting to the maintenance of facilities in the next budget year.
- Water is good. Testing is good.
- Had a couple of repairs.
- Park is good keeping up with it. Working on PROP 68 working with Madison Community Committee on defining projects to get bids and quotes. Will be on next months agenda.
- COVID-19 not going away. Looks like February March for sure before restrictions are lifted.
- Added a note to the monthly billing that late fees will resume in February
- Knights Landing CSD is keeping us busy. Some things taking more time than anticipated. A lot of improvements. Starting to see benefits of work put in. Still challenging. It is stabilizing but will take at least six more months to get fully stabilized. Been a couple of breaks and calls.
- Still working on getting Jetter quotes finalized.

#### **F. FUTURE AGENDA ITEMS**

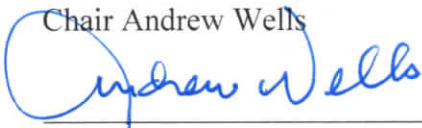
Park/Prop 68,

#### **G. ADJOURNMENT**

Meeting adjourned at 7:05 pm by Chair Andrew Wells

**NEXT MEETING DATE:** Thursday, 01-21-2021 @ 6:00 pm

Chair Andrew Wells



Date: 01-21-21

Board Clerk Leo Refsland



Date: 01-21-21