

**BOARD OF DIRECTORS MEETING
MADISON COMMUNITY SERVICE DISTRICT**

REGULAR MEETING
August 19, 2021
MINUTES

1. CALL TO ORDER

Chair Andrew Wells called the meeting to order at 6:06 pm.

2. ROLL CALL

Present:

- Directors: Frank Gonzalez, Andrew Wells, Carlos Lua and Charles Stormont
- Not present: Steve Gomez.
- District Counsel: Not present.
- General Manager/Board Clerk: Leo Refsland.
- **Public:** Rachel De La Cruz, Cathie Wicks.

3. APPROVAL OF AGENDA

Chair Andrew Wells called for a motion to approve the agenda.

Motion by: Director Carlos Lua to approve the agenda as presented.

Second by: Director Frank Gonzalez.

Discussion: Move approval of July minutes to next meeting.

Vote: **Ayes:** 4 **No:** 0 **Abstain:** 0 **Motion:** Passed

4. PUBLIC COMMENTS: None.

5. CORRESPONDENCE: None.

6. PRESENTATION: CAPAY VALLEY HEALTH AND COMMUNITY CENTER.

There was a presentation on the proposed new health clinic, new community meeting place and Rise headquarters in Esparto by Cathie Wicks.

7. APPROVAL OF MINUTES from June 17, 2021

Chair Andrew Wells called for a motion to approve the Minutes from June 17, 2021.

Motion by: Director Charles Stormont to approve the minutes for 06/17/2021.

Second by: Director Frank Gonzalez

Discussion: None.

Vote: **Ayes:** 4 **No:** 0 **Abstain:** 0 **Motion:** Passed.

8. APPROVAL OF MINUTES from July15, 2021

Chair Andrew Wells called for a motion to approve the Minutes from July 15, 2021.

Motion by: None.

Second by:

Discussion: GM requested this item be moved to next meeting.

Vote: **Ayes:** 0 **No:** 0 **Abstain:** 0 **Motion:** None.

9. APPROVAL OF CLAIMS

Chair Andrew Wells asked for a motion to approve the claims for July 2021.

Motion by: Director Carlos Lua to approve the claims for July 2021.

Second by: Director Charles Stormont.

Discussion: None.

Vote: **Ayes:** 4 **No:** 0 **Abstain:** 0 **Motion:** Passed

Chair Andrew Wells asked for a motion to approve the claims for August 2021.

Motion by: Director Charles Stormont to approve the claims for August 2021.

Second by: Director Carlos Lua.

Discussion: None.

Vote: **Ayes:** 4 **No:** 0 **Abstain:** 0 **Motion:** Passed

Chair Andrew Wells asked for a motion to approve the Mongoose Jetter purchase claim for \$63,995.00.

Motion by: Director Carlos Lua to approve the Mongoose Jetter purchase claim for \$63,995.00.

Second by: Director Frank Gonzalez.

Discussion: There was discussion about the process of purchasing the Jetter and then getting reimbursed by KLCSD and Yolo County. Also where it will be stored.
It is 50/50 ownership with KLCSD

Vote: **Ayes:** 3 **No:** 0 **Abstain:** 0 **Motion:** Passed

10. FINANCIAL REPORT

- **EXPENSES:** GM went over the final expenses for 20-21 Slight surplus paid for back hoe.
- **INCOME:** GM reported income for 20-21 slightly above budget. Partial month for first month of KLCSD contract made anticipated income slightly lower than anticipated but overall ended higher in overall income.

11. DISCUSSION ITEMS:

12. ACTION ITEMS:

A. Approve 2020-2021 Budget adjustments.

Chair Andrew Wells asked for a motion to approve 20-21 budget adjustments

Motion by: Director Carlos Lua to approve 20-21 budget adjustments and final budget of \$477,830.00

Second by: Director Frank Gonzalez.

Discussion: There was discussion how some depts were over some under. Grant income and equipment purchases. Overall expenses and income for the 20-21 budget year.

Vote: **Ayes:** 4 **No:** 0 **Abstain:** 0 **Motion:** Passed.

B. Approve 2021-2022 Budget.

Chair Andrew Wells asked for a motion to approve 21-22 budget

Motion by: Director Charles Stormont to approve the 21-22 budget in the amount of \$530,325.00

Second by: Director Carlos Lua

Discussion: Discussion followed about the different depts and why some went up and some went down. Different costs. Income. Utilizing subcontracts for KLCSD labor. Will hire new employee sometime in spring. Establishing equipment reserves and higher contingency. There was a question about if the budget is approved does that automatically ensure the approval of truck purchase. Answer is no it merely shows that the budget includes it. Does not mean it is automatically approved.

Vote: **Ayes:** 4 **No:** 0 **Abstain:** 0 **Motion:** Passed.

C. Approve purchase of new service truck in collaboration with Knights Landing CSD. Each district contributing 50% of purchase cost. 2021 Ford F-250 with utility box

Chair Andrew Wells asked for a motion on this matter.

Motion by: Director Carlos Lua to approve contributing 50% towards purchase of new Ford service truck in collaboration with Knights Landing CSD. Total purchase not to exceed \$60,000.00

Second by: Director Frank Gonzalez.

Discussion: There was discussion about getting quotes and how the Elk Grove quote became the recommended choice. How the options were picked and any other possible options. Availability is pretty slim. Pretty hard to find trucks in stock.

Vote: **Ayes:** 4 **No:** 0 **Abstain:** 0 **Motion:** Passed.

D. GENERAL MANAGERS REPORT

- Ponds are Good.
- Water is good. Testing up to date.
- Had a few repairs.
- SWL update
- Getting ready to start working on the Madison infrastructure improvement project.
- Getting ready to start on the Prop 68 park improvement project. Not watering due to upcoming work and the need to conserve.
- Awarded the generator transfer switch upgrade grant through OES and PSPS Resiliency Funds.
- COVID-19 not going away.
- Knights Landing CSD is challenging but improving. Been a couple of breaks and calls. Doing conservation there too.

E. FUTURE AGENDA ITEMS

F. ADJOURNMENT

Meeting adjourned at 7:56 pm by Chair Andrew Wells

NEXT MEETING DATE: Thursday, 09-16-2021 @ 6:00 pm

Chair Andrew Wells



Date: 10-21-21

Board Clerk Leo Refsland



Date: 10-21-21