

**BOARD OF DIRECTORS MEETING  
MADISON COMMUNITY SERVICE DISTRICT**

REGULAR MEETING  
May 21st, 2025  
MINUTES

**1. CALL TO ORDER**

Chairman Andrew Wells called the meeting to order at 6:04 pm.

**2. ROLL CALL**

**Present:**

- Directors: Carlos Lua, Charles Stormont, Frank Gonzales- Present
- Rachel DelaCruz, Andrew Wells- Present
- District Counsel: Not present.
- General Manager/Board Clerk: Leo Refsland.

**3. PUBLIC COMMENTS: None**

**4. CORRESPONDENCE: None**

**5. APPROVAL OF MEETING AGENDA for May 2025**

Motion by: Rachel DelaCruz

Second by: Frank Gonzales

Discussion: None

Vote: Ayes: 5 No: Abstain: Motion: passed

**6. APPROVAL OF MEETING MINUTES for April 2025**

Motion by: Carlos Lua

Second by: Charles Stormont

Discussion: None

Vote: Ayes: 5 No: Abstain: Motion: passed

**7. APPROVAL OF CLAIMS for April-May 2025**

Motion by: Charles Stormont

Second by: Carlos Lua

Discussion: None

Vote: Ayes: 5 No: Abstain: Motion: passed

**8. FINANCIAL REPORT - Leo presented the available financials to the board.**

- EXPENSES: Leo reported expenses to the board.
- INCOME: n/a
- CHECK TO COUNTY: MOVE TO NEXT MONTH

**9. APPROVAL CONTRACT AND SCOPE OF WORK AMENDMENT/EXTENSION WITH CONSERO SOLUTIONS FOR GRANT AND CONSTRUCTION MANAGEMENT FOR MADISON PIPELINE PROJECT.**

**Motion by:** MOVE TO NEXT MEETING

**Second by:**

**Discussion:** None

**Vote:**    **Ayes:**    **No:**    **Abstain:**    **Motion:**

**10. APPROVAL AND ADOPT BID PROTEST POLICY AND PROCESS FOR THE MANAGEMENT FOR THE MADISON PIPELINE REPLACEMENT PROJECT.**

**Motion by:** MOVE TO NEXT MEETING

**Second by:**

**Discussion:** None

**Vote:**    **Ayes:**    **No:**    **Abstain:**    **Motion:**

**11. GENERAL MANAGERS REPORT:**

A. Leo Refsland reported on the condition of wells and systems.

B. Leo gave an update on the Waterline Project- Coleman status of contracts, billing, and budget for the project.

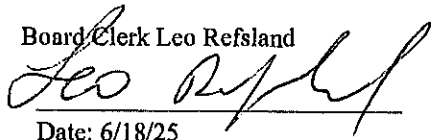
**12. FUTURE AGENDA ITEMS: BUDGET ADJUSTMENT, BUDGET.**

**ADJOURNMENT**

Meeting adjourned at 6:47 pm by Andrew Wells

**NEXT MEETING DATE:** Wednesday, 6/18/2025 @ 6:00pm

Board Clerk Leo Refsland



Date: 6/18/25