

**BOARD OF DIRECTORS MEETING
MADISON COMMUNITY SERVICE DISTRICT**

REGULAR MEETING
April 16th, 2025
MINUTES

1. CALL TO ORDER

Chairman Andrew Wells called the meeting to order at 6:02 pm.

2. ROLL CALL

Present:

- Directors: Carlos Lua, Charles Stormont, Frank Gonzales- Present
- Rachel DelaCruz, Andrew Wells- Present
- District Counsel: Not present.
- General Manager/Board Clerk: Leo Refsland.

3. PUBLIC COMMENTS: None

4. CORRESPONDENCE: Brown Act Training to be provided by the county in April.

5. APPROVAL OF MEETING AGENDA for April 2025

Motion by: Rachel DelaCruz

Second by: Carlos Lua

Discussion: None

Vote: Ayes: 5 No: Abstain: Motion: passed

6. APPROVAL OF MEETING MINUTES for March 2025

Motion by: Carlos Lua

Second by: Frank Gonzalez

Discussion: None

Vote: Ayes: 5 No: Abstain: Motion: passed

7. APPROVAL OF SPECIAL MEETING MINUTES for APRIL 2025

Motion by: Rachel DelaCruz

Second by: Carlos Lua

Discussion: None

Vote: Ayes: 5 No: Abstain: Motion: passed

8. APPROVAL OF CLAIMS for March-April 2025

Motion by: Charles Stormont

Secoud by: Frank Gonzalez

Discussion: None

Vote: Ayes: 5 No: Abstain: Motion: passed

9. FINANCIAL REPORT - Leo presented the available financials to the board.

- EXPENSES: Leo reported expenses to the board.

- INCOME:
- CHECK TO COUNTY: move to next month

10. APPROVAL CONTRACT AND SCOPE OF WORK WITH WOOD RODGERS FOR FINAL DESIGN /BID DOCUMENTS AND CONSTRUCTION MANAGEMENT FOR THE MADISON PIPELINE REPLACEMENT PROJECT.

Motion by: Rachel Delacruz

Second by: Carlos Lua

Discussion: None

Vote: Ayes: 5 No: Abstain: **Motion:** passed

11. APPROVAL AND ADOPT CHANGE ORDER POLICY FOR MCSD PIPELINE REPLACEMENT PROJECT.

Motion by: MOVE TO NEXT MEETING

Second by:

Discussion: None

Vote: Ayes: No: Abstain: **Motion:**

12. APPROVAL AND ADOPT BID PROTEST POLICY AND PROCESS FOR THE MANAGEMENT FOR THE MADISON PIPELINE REPLACEMENT PROJECT.

Motion by: MOVE TO NEXT MEETING

Second by:

Discussion: None

Vote: Ayes: No: Abstain: **Motion:**

13. GENERAL MANAGERS REPORT:

A. Leo Refsland reported on the condition of wells and systems.

B. Leo gave an update on the Waterline Project- Coleman status of contracts, billing, and budget for the project.

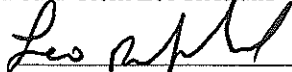
14. FUTURE AGENDA ITEMS: NONE

ADJOURNMENT

Meeting adjourned at 7:23 pm by Andrew Wells

NEXT MEETING DATE: Wednesday, 5/21/2025 @ 6:00pm

Board Clerk Leo Refsland


Date: 5/21/25