



Madison Service District

P.O. Box 40
Madison, CA 95653
(530) 666-2888

**BOARD OF DIRECTORS MEETING
MADISON COMMUNITY SERVICE DISTRICT**

REGULAR MEETING
January 08, 2020
MINUTES

1. CALL TO ORDER

Chair Andrew Wells called the meeting to order at 6:08 pm.

2. ROLL CALL

Present:

- Directors: Steve Gomez, Frank Gonzalez, Dan Barnett and Andrew Wells
- Not present: Charles Stormont (joined meeting at 6:19pm)
- District Counsel: Not present
- General Manager: Leo Refsland
- Board Clerk: Leo Refsland

Public: none

3. APPROVAL OF AGENDA

Chair Andrew Wells called for a motion to approve the agenda.

Motion by: Director Steve Gomez to approve the agenda as presented

Second by: Director Frank Gonzalez

Discussion: None

Vote: **Ayes:** 4 **No:** 0 **Abstain:** 0 **Motion:** Passed

4. PUBLIC COMMENTS

Chair Andrew Wells called for public comment-None

5. CORRESPONDENCE: County is offering Brown Act training. Information regarding dates and general info were distributed

6. FINANCIAL REPORT:

- General Manager informed the board that expenses are running at about 50% of budget which is where we want to be. Improving the coding process which will give a more informative view on what the expenditures are used for and where. Will also help when preparing the annual budget.
- The monthly check to the county for November revenue will be \$22,960.16
- GM went over deposits and informed board the income is within budgeted projections.
- Gm suggested moving approval of minutes ahead of financial report on future agendas
- Director Charles Stormont joined the meeting at 6:19 pm
- Will need to look at another cost of living rate increase in the near future.
- GM informed board on Shut offs and some of the problem homes.

7. APPROVAL OF MINUTES:

Chair Andrew Wells called for a motion to approve the minutes of 12/11/2019

Motion by: None, moved to next meeting

Second by:

Discussion: GM asked that the approval of December 11, 2019 meeting be moved to next meeting.

Vote: **Ayes:** **No:** **Abstain:** **Motion:** None

8. APPROVAL OF CLAIMS:

Chair Andrew Wells asked for a motion to approve the claims for 12/18/19

Motion by: Director Steve Gomez to approve the claims for 12/18/19

Second by: Director Dan Barnett

Discussion:

Vote: **Ayes:** 5 **No:** 0 **Abstain:** 0 **Motion:** Passed

9. ACTION ITEMS:

a) Receive and accept Coleman report on replacing water infrastructure.

Chair Andrew Wells called for a motion to receive and accept the Coleman report on replacing the water infrastructure.

Motion by: Director Dan Barnett

Second by: Director Frank Gonzalez

Discussion: GM explained the difference of just accepting and approving the report as complete does not mean the directors are approving the project. It is just the report.

Vote: **Ayes:** 5 **No:** 0 **Abstain:** **Motion:** Passed

10. GENERAL MANAGERS REPORT

- The way the holidays fell this year had an effect on productivity. The County was shut down. Also many end of year requirements needed to be taken care of.
- Capacity at ponds is in good shape however there is water in pond #4 and #2 because of the rains. Testing pond two began. The cable that guides the lift chain for the wet well pump was somehow sucked up by the pump which caused it to dislocate from the guide rails. Had to manually drain the wet well and fish out the pump. Was able to reset pump and get everything working again. Had Mike Hayes come help with this. State will be out sometime soon to do an inspection. Started doing some clean up around the ponds.
- Well is working good, all the water tests have been good
- Caltrans project is wrapping up
- Gave update on building repairs.
- Audits have started for 2017, 2018 and 2019. Auditor will be here next week
- Have not had a chance to work on enforcement policy
- Discussion about flood and drainage improvements
- Broken sprinklers at school

11. FUTURE AGENDA ITEMS

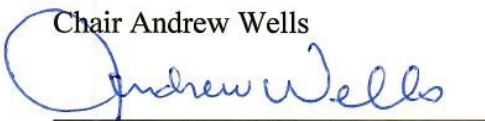
Audits, Claims and Minutes for December

12. ADJOURNMENT

Meeting adjourned at 6:52 pm by Chair Andrew Wells

NEXT MEETING DATE: Wednesday, 02-12-2020 @ 6:00 pm

Chair Andrew Wells



Date: 02-12-20

Board Clerk Leo Refsland



Date: 02-12-20